Contacts
A GUIDE FOR THE GRADUATE FIELDS
Fall 2024

Deans’ Office

DEAN OF THE GRADUATE SCHOOL AND VICE PROVOST FOR GRADUATE EDUCATION
Kathryn J. Boor
dean_gradschool@cornell.edu or 5-5864
- Code of Legislation and other academic policies
- Special committee resignations
- General Committee

INCLUSION AND STUDENT & FACULTY ENGAGEMENT
Associate Dean Sara Xayarath Hernández
sh267@cornell.edu or 5-5417
- Initiatives addressing inequities and promoting systemic change
- Holistic admissions and fellowships in support of diversity
- Resources for inclusive mentorship in graduate education

ADMINISTRATION AND STUDENT SERVICES
Associate Dean Jason Kahabka
jek15@cornell.edu or 4-3324
- Fellowship, assistantship, and funding policies
- Admissions, registration, and student status

GRADUATE STUDENT LIFE
Senior Assistant Dean Janna Lamey
janna.lamey@cornell.edu or 5-5184
- Students in distress, student concerns, mental and physical health
- Health, wellness, and resilience programming support
- Information on resources/referrals on campus and in community

ACADEMICS
Associate Dean Josephine Martell
jem522@cornell.edu or 5-8835
- Direction and oversight for academic programs, initiatives, and policies
- Academic integrity issues, student academic progress
- Grievance process • Graduate curriculum registration process

PROFESSIONAL DEVELOPMENT
Associate Dean Colleen McLinn
cmm252@cornell.edu or 5-2030
- Skill development and career exploration
- Future faculty preparation, internships, postdoctoral studies pursuits
- Workshops and consultations on the job search process

Senior Associate Dean Robert S. Weiss
rsww6@cornell.edu or 5-5820
- Organizational structure and administration of life sciences graduate fields
- Policies, administrative support, and programming related to external training grants from NIH, NSF, and other sponsors
<table>
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<tr>
<th>Graduate School Offices</th>
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| **ACCESS & RECRUITMENT** | Anitra Douglas-McCarthy  
amd78@cornell.edu or 4-8907 |
| Diversity recruitment; Consider Cornell; Graduate School Ambassadors | |
| **ADMISSIONS** | Mariah McNamara  
mjs51@cornell.edu or 5-1935 |
| Admissions requirements; CollegeNet | |
| **ASSESSMENT** | Anne Laughlin  
aml93@cornell.edu or 5-1005 |
| Program data, statistics, and analysis; surveys; support for learning outcomes assessment | |
| **BIG RED BARN** | Claude De Castro  
cbd57@cornell.edu or 5-3035 |
| Events; reservations; facility questions | |
| **CAREERS BEYOND ACADEMIA** | Susi Varvayanis  
sv27@cornell.edu or 5-6628 |
| Career exploration; experiential learning opportunities; connections with professionals | |
| **COMMUNICATIONS** | Merry Buckley  
mbuckley@cornell.edu or 4-5917 |
| Websites; News and Events newsletter; Ph.D. Recognition Ceremony | |
| **FELLOWSHIPS** | Holly Boulia  
haw6g@cornell.edu or 5-5818 |
| Graduate School fellowships; external fellowship top-off | |
| **OPERATIONAL DATA AND DASHBOARDS** | Demian Cummings  
ddc82@cornell.edu or 5-1417 |
| Supporting Student Services and graduate fields with data requests | |
| **POSTDOCTORAL STUDIES** | Christine Holmes  
ch18@cornell.edu or 5-5823 |
| Professional and leadership development; career advice | |
| **RECORDS/REGISTRAR** | Ryan Sexton  
rms477@cornell.edu or 5-2174 |
| Registration; enrollment; leaves; forms | |
| **THESIS/DISSERTATION** | Phillip Sroka  
thesis@cornell.edu or 4-2316 |
| Thesis/dissertation; commencement; committee selection | |
| **EXECUTIVE ASSISTANT** | Kelly Tillotson  
klt8@cornell.edu or 5-5864 |
| Assistant to the Dean; biennial meeting reports; graduate faculty and DGS nominations, PeopleSoft access | |
| **CAREER SERVICES** | career@cornell.edu or 5-5296 |
| Career advice; resume preparation; job postings | |
| **CENTER FOR TEACHING INNOVATION** | teaching@cornell.edu or 5-7224 |
| International TA Program; courses/workshops on teaching; teaching portfolios | |
| **CORNELL HEALTH** | health@cornell.edu or 5-5155 |
| Medical & psychological (CAPS) services; Let’s Talk; Community consultation & intervention | |
| **ENGLISH LANGUAGE SUPPORT** | elso.as.cornell.edu or 5-5040 |
| Classes; tutoring; oral and written English | |
| **INTERNATIONAL SERVICES GLOBAL LEARNING** | international.globallearning.cornell.edu or 5-5243 |
| Immigration and visa services; assistance for international students | |
| **KNIGHT INSTITUTE** | knight.as.cornell.edu or 5-2280 |
| Graduate writing services (tutoring/consultation) | |
| **STUDENT HEALTH BENEFITS** | studenthealthbenefits.cornell.edu or 5-6363 |
| Health, vision, and dental benefits | |