Steps on how to access CITI Training as a new member

Go to: about.citiprogram.org

Click: Register

Identify Roosevelt University as your organization and accept the two boxes.

Click: Create a CITI Program account
Fill in all required information. Make sure to identify one of your email address as Roosevelt's email.

Create a Username, Password, and Security Question.
You may connect your ORCID iD and identify United States as your Country of Residence. Choose Yes or No for CITI Program reaching out to you about courses and services.

After you have successfully created your account. Go to My Courses and under Institutional Courses click Add an Affiliation.

Your registration has been completed successfully.

Institutional Courses

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to add an affiliation.
Identify Roosevelt University as your institution.

Once you complete all additional steps and complete any additional information requested by CITI. CITI should auto populate a list of required courses for you to take. Depending on your role in the study, the type of study there will be differences in required trainings. However, a general overview of trainings is listed below.

**Required Courses:**

1. Social and Behavioral Responsible Conduct of Research
2. Social & Behavioral Research – Basic/Refresher
3. Researchers

**Additional courses that you may be required to complete depending on your research department:**

6. Mental Health for Higher Ed and Healthcare
7. Participating in Vaccine Research
8. What You Need to Know About COVID-19 Vaccine
9. Remote Contract Tracing

**Additional courses required for IRB Members and IRB Chairs:**

1. IRB Members and IRB Chairs - Revised Common Rule