9/21/2023
HA&A Faculty Retreat Meeting Minutes

Hybrid meeting
In person:
Museum of Natural and Culture History
1F meeting room (to the right of the reception desk)
Zoom link:
https://uoregon.zoom.us/j/98631791366

Present: Akiko Walley, Simone Ciglia, Keith Eggener, Emily Scott, Joyce Cheng, Chiara Gasparini, Victoria Ehrlich, Nina Amstutz, Maile Hutterer, Kate Mondloch (9-10 am), Joe Sussi (grad rep; 10-11 am)

Meeting minutes: Akiko Walley

Agenda

Morning: Updates and Program Review

9:00 Welcome/Welcome back

9:30 DH updates and information (minimum discussion)
- AY23-24 Dept. committee assignments and key tasks confirmed
  - Undergrad: Kris (DUS); Joyce; Maile; Victoria
    - UG program assessment
    - Student achievement goals assessment strategies
    - HAA career event (winter) → UG committee + DH
  - Grad: Nina (DGS); Keith (Associate DGS); Emily
    - Grad admission
    - Grad program assessment
    - PhD process review
    - Liu Shiming endowment logistics
  - GCMS: Chiara (Director); Simone; [Akiko – supporting member]
    - GCMS program assessment
    - Accelerated MA in Art History and Museum Studies → GCMS committee + DH
- Liu Shiming Art Foundation Grant introduced
  - DGS will work with ART to determine the selection process
- Admin support staff confirmed
  - Use arhist@uoregon.edu
  - Service shared with PPPM
  - Priority during the training period will be budgetary and student-related items
  - Request support early
- Course-related updates
  - Updates on UO-wide fall-term teaching news shared
  - Policy on generative AI
  - TEP new resource page: https://teaching.uoregon.edu/term-resources-page
- Pro tem (W+S): Gianna Carotenuto
  - Appointment confirmed
Will offer ARH359 Globaly Photography; ARH199 Representation of Otherness (perhaps offer the course under ARH150 number)

- AY24-27 department head appointment process
  - Dean will solicit nominations from the faculty members
  - Candidates’ discussion with the Dean
  - Selection and appointment from the Dean

10:00 Graduate program procedure review
- DGS’s Incoming students update
- MA-PhD track major and minor course requirements
  - 3 courses in major field / 2 courses in minor field
  - Strategies to ensure timely progress
    - Count 4 credits of independent reading
    - Non-ARH courses can be applied with the advisor’s approval
  - Course relevancy: Alignment between coursework and comprehensive exam
  - We may have sufficient strategies in place → Improvement may need to happen in the execution (mentorship; scheduling)

- Comp exam “mentor agreement”
  - Idea to fold in mentor agreement into the study plan
  - First-year study plan already includes a discussion of the mentor agreement (clarify expectations; gives mutual permission to discuss)
  - Mentor agreement will be revised in the second year
  - Also prepare a mentor agreement in the study plan for MA students
    - Improve preparedness in the fall of first year
    - Preparation to serve as a GE
  - Also, reserve a faculty meeting time for faculty pedagogy-oriented discussion (share examples and experiences)
    - Action for the next meeting 1: Joe makes a list of what students want on a mentor agreement
    - Action for the next meeting 2: Maile shares examples
    - Action for the next meeting 3: Kris shares the comp exam guideline for the faculty

- Proposal defense timeline
  - Vote: Passed unanimously the following procedure:
    - One term grace period
      - Grace period = fall term after the spring when the student was scheduled to propose
      - Probation period = winter term following the fall term grace period
      - After the probational period = option to take a leave; formal development plan

- Creating/Sharing departmental norms
  - Action: Each faculty member will send DH the following materials to share
    - An example of comp exam bibliography (major and minor fields)
    - An example of comp exam essay questions
    - An example of a successful proposal

- Graduate Professional Development Workshop
  - General sense among the students → It has been helpful
  - Too focused on PhD concerns
  - Focus on “evergreen” topics
  - A session on application cycles (deadlines; timelines) will be helpful → maybe in spring
11:00 Accelerated MA update and discussion
  • Vote: Unanimously approved to prepare a formal proposal

Afternoon: T&P and Scheduling

1:00 Steven Duff
  • Associate Dean of Student Affairs
  • Responsibility covers everything student-related
    o Recruitment
    o Internship
    o Grievance process
    o AEC

1:30 Morning Star Padilla
  • Projects
    o Make special collections more accessible
    o Open research
    o Funding available for open-access publishing (new publication)
    o Physical space issue
    o Acquisition – first come first served
      ▪ Send a list of presses for Morning Star to look out for
    o Open to serving in an instructional role or classroom visit

2:00 Research criteria on HAA T&P guideline
  • Possibly reorganize the policy to go from big to small (e.g. monograph, article, presentation)
  • Capture publication of various types
  • Articulate “equivalency”
    o Specific # of articles corresponding to a single-authored monograph
    o Include language that accounts for citation
    o International journals
    o Artistic works and performances
    o Different types of books (single-authored; co-authored; edited volume)
    o Exhibitions
    o Archaeological works
  • Discrepancies in expectations between Assistant-Associate and Associate-Full
  • Clarify language (e.g. what does it mean by “substantial amount” of scholarship?)
  • **Action for the next meeting:** Everyone will review the following documents to identify (a) language you would like to keep; (b) any new language you feel might be useful to adapt:
    o Research section of the current T&P policy
    o Sample language of the T&P policy in competitor ARH programs

4:00 Scheduling and events
  • Overall less events but make each event more impactful
  • Go easy on the Wednesday colloquium
  • Small # of speakers with more robust attendance
  • Co-hosting events ok
  • Inviting guests to Wednesday colloquium time ok
  • Keith’s Ross lecture series – late winter or early spring
  • Nina’s exhibition – opening Feb. 23; Bob Trafford’s visit Feb. 27
  • In-class visitor – Dept honorarium chip in -- $100
AY 2023-24 Department event calendar as of October 3

Please share info on your local or Zoom lectures or your students’ national or international conference/workshop presentations.

<table>
<thead>
<tr>
<th>Fall 2023</th>
<th>TIMES (PST)</th>
<th>Event Description</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>Tues., Oct. 3</td>
<td>4:00-6:00 pm</td>
<td><strong>College of Design Fall Welcome</strong> Adrian will discuss this year’s Dean’s initiative</td>
<td>115 LA</td>
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<td>Fri., Oct. 20</td>
<td>10:30-11:45 am</td>
<td><strong>Chiara’s talk at PSU</strong> “Unraveling the Threads: Exploring the Significance of Central Asian Textiles in Medieval Islamic and Byzantine Art”</td>
<td>Art Building, Rm 200 2000 SW 5th Ave. Portland</td>
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<td>Wed., Nov. 1</td>
<td>12-1 pm</td>
<td><strong>Wednesday Colloquium (Emily)</strong> Title</td>
<td>LA241 + Zoom</td>
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<td>Wed., Nov. 15</td>
<td>12-1 pm</td>
<td><strong>Wednesday Colloquium (Akiko)</strong> AY22-23 travel award recipients report</td>
<td>LA241 + Zoom</td>
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<td>Sat., Dec. 2</td>
<td>TBD</td>
<td><strong>HA&amp;A end-of-fall party</strong></td>
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<td>(tentative)</td>
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<tr>
<td>Winter 2024</td>
<td>TIMES (PST)</td>
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<td>Feb. 7-16</td>
<td>Date/time TBD</td>
<td><strong>College of Design Career Week</strong> HA&amp;A date not announced yet</td>
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<td>Tues., Feb. 27</td>
<td>Date/time TBD</td>
<td><strong>Sponenburgh Lecture (Nina)</strong> Robert Trafford Title</td>
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<td>Spring 2024</td>
<td>TIMES (PST)</td>
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<td>Mon., Apr. 15</td>
<td>5:30 pm</td>
<td><strong>Ross Lecture Series (Keith)</strong> Annabel Wharton, Duke University Title</td>
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<td>Wed., Jun. 5</td>
<td>12-1 pm</td>
<td><strong>Wednesday Colloquium (Kris)</strong> Emily Erikson Title</td>
<td>LA241 + Zoom</td>
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<td>Jun. 17</td>
<td>TBD</td>
<td><strong>Commencement</strong></td>
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