University of Oregon
School of Planning, Public Policy and Management

PPPM 618: Public Sector Theory
Fall 2021 (CRN 15263)
Location and Time: 248 Gerlinger
Monday, Wednesday: 10:00 AM – 11:20 AM

Course Website: http://canvas.uoregon.edu

Saurabh Lall, Ph.D.
Student hours (on Zoom only):
Wednesdays (1 PM – 2:30 PM)
and by appointment (please email me)*
Zoom link - https://uoregon.zoom.us/j/4741934152

*I will be meeting with students during student office hours on Zoom only this term. Please email me if the timing doesn’t work and we can find another time to meet.

Office: 109, Hendricks Hall
Email: slall@uoregon.edu (Best way to reach me)
Phone: 541-346-7354

GENERAL NOTES: This has been a challenging year and a half for all of us. While the end is in sight, this term we will face similar and possibly new challenges as we return to in-class instruction. I am here to support your learning objectives and get you all excited about this topic, but I also want to emphasize that nothing is more important than your mental and physical health.

• Please let me know if you are struggling with any of the class material, or if you need extra time for any assignments.
• If you need to miss class for any reason (medical, childcare, work, etc.), that is completely fine – just send me an email. I do NOT need doctor’s notes, or any other justification.
• If you or a household member test positive for COVID-19, please stay at home and take care of yourselves. Don’t worry about missing assignments or classes.
• Please keep your mask on during class time (covering mouth and nose) for everyone’s safety.
• If my student office hour timings don’t work for you, email me and we can find an alternative time to chat. All student office hours will be online this term for a safer experience.
• If you need to step outside the classroom briefly, please feel free to do so.

Overview
This course provides a theoretical and historical base for the Masters of Public Administration and Masters of Nonprofit Management degree programs. It is intended to not only introduce you to the ideas of public service, public administration and policy over the past century, but also to enable you to place yourself within the historical debates and to give you the knowledge enabling an almost prescient ability to predict the waves of public and nonprofit sector reforms and backlash in the future. No small task! The emphasis will be on the U.S., but we will also draw on readings and lessons from other countries using a comparative lens.
course occupies a unique introductory niche in the MPA and MNM curricula, concentrating on the history and theory of administering policy for public benefit – big ideas and counterarguments to the big ideas.

**Competencies**
By completing this course, students will be able to:

- Evaluate the history and trajectory of public administration, the government and nonprofit sectors, and public service.
- Research and present a literature review on a specific topic important to public/nonprofit administration or public policy.
- Identify potential research questions that have yet to be answered, and consider ideas from underrepresented and overlooked sources.
- Write compelling and persuasive professional communications and research papers.

**Covid Contingencies**
In the event of a campus emergency that disrupts academic activities, course requirements, deadlines, and grading percentages are subject to change. Information about changes in this course will be communicated as soon as possible by email, and on Canvas. If we are not able to meet face-to-face, students should immediately log onto Canvas and read any announcements and/or access alternative assignments. Students are also expected to continue coursework as outlined in this syllabus or other instructions on Canvas.

**In-person meeting precautions:** Since COVID-19 cases due to the Delta variant are still spreading rapidly, please be cautious and think of the collective interest:

- If you or a household member test positive for COVID-19, please stay at home and take care of yourselves. Don’t worry about missing assignments or classes.
- UO requires students and employees to be fully vaccinated against COVID-19 prior to the start of their fall academic term.
- Unvaccinated UO students and employees, including those who are partially vaccinated or choose an exemption, are required to take part in weekly COVID-19 testing. Students use myUOHealth to record their vaccine(s) or request an exemption.
- Face coverings are required indoors in all UO facilities regardless of vaccination status. Face coverings must fully cover the nose and mouth. Mesh masks, lace masks, and other face coverings with openings, valves, holes, vents, or other visible gaps in the design or material are not in compliance with this policy.
- UO COVID-19 Regulations & Prevention - (see [https://coronavirus.uoregon.edu/regulations](https://coronavirus.uoregon.edu/regulations) and [https://coronavirus.uoregon.edu/prevention#if-sick-stay-home](https://coronavirus.uoregon.edu/prevention#if-sick-stay-home) for more information)

**More information here:** [https://coronavirus.uoregon.edu/vaccine](https://coronavirus.uoregon.edu/vaccine)

**General Requirements and Information**
The format of the course will be readings with lectures and discussions. Additionally, we may be joined by guest speakers in some classes (TBC). It is expected that the assigned readings will be completed prior to the date in which they will be covered in the lecture. Any discussions in class, including guest lectures and discussion of questions brought up by fellow students, are likely to appear on the final exam. In addition, all assigned readings are fair game for inclusion on the final exam unless explicitly exempted. You should write
assignments carefully to convey a professional tone and elicit confidence in your work. I recommend that you read a daily newspaper/website to keep abreast of current events in the community of your choice.¹

If you know you are going to miss a class, let me know, and be sure to get notes from a colleague in class.

It is your responsibility to get assignments in on time unless otherwise excused; late assignments may have a per-day point penalty. **If you need extra time, that is perfectly fine, but you must let me know in advance.** It is also your responsibility to ensure you can access the course website. **Turn in all assignments through Canvas, NOT on paper.** If Canvas is down, submit via email.

**Professional Practice**
Students are expected to behave in a professional manner at all times.

- Students should treat each other and the instructor with the professional courtesy and respect expected in a workplace.
- All communications relating to this course and all work turned in for this course should reflect professional standards in tone, presentation, formatting, and spelling.
- The classroom is a place of focused learning. This requires that students arrive on time, stay until the end of the class period, do not disrupt the class by leaving the room temporarily, and refrain from non-learning activities. Students who fail to adhere to these guidelines will be asked to leave for the remainder of the class session.
- I expect all course assignments to be typewritten, double-spaced, in size 12 font.

**Course Workload**
A general rule of thumb for the expected workload for a graduate level class is approximately 3-4 hours/week per credit hour. Thus, a four credit course will require approximately 12-16 hours of effort per week. Our class meets for three hours each week, so students should expect to spend an additional 9 to 13 hours per week studying for this course.

**NOTE:** Both American English (e.g., organization, color) and British English spellings (e.g., organisation, colour) are perfectly acceptable in class. You are also free to use either Metric or Imperial units in your assignments as needed.

**Writing Lab**
This is a reading and writing intensive course. If you struggle with writing, I strongly encourage you to use the services of the Writing Lab: **The Writing Lab begins week two of the term and closes at 5:00 pm the Wednesday of finals week. Free tutors are available. Upper-division and graduate student tutors are available on a drop-in basis or by appointment. (You must go to the writing lab to schedule your appointment.)** 9:00am – 5:00pm, Monday – Friday, 72 PLC (Prince Lucien Campbell).

**Incomplete Policy**
Students are expected to behave in a professional manner and to turn in all materials at the designated time. In accordance with university regulations, an incomplete will only be given when “the quality of work is

¹ This is not a course requirement. It is simply a valuable tool for your career.
satisfactory but a minor yet essential requirement of the course has not been completed for reasons acceptable to the instructor.”

Plagiarism and Academic Misconduct
You are expected at all times to do your own work. Copying content from other students and submitting it as your own work is grounds for failing the class. The University Student Conduct Code (available at conduct.uoregon.edu) defines academic misconduct. Students are prohibited from committing or attempting to commit any act that constitutes academic misconduct. For example, students should not give or receive (or attempt to give or receive) unauthorized help on assignments or examinations without express permission from the instructor.

Students should properly acknowledge and document all sources of information (e.g. quotations, paraphrases, ideas) and use only the sources and resources authorized by the instructor. If there is any question about whether an act constitutes academic misconduct, it is the students’ obligation to clarify the question with the instructor before committing or attempting to commit the act. Additional information about a common form of academic misconduct, plagiarism, is available at: www.libweb.uoregon.edu/guides/plagiarism/students.

Documented Disabilities
The University of Oregon is working to create inclusive learning environments. Please notify me if there are aspects of the instruction or design of this course that result in disability-related barriers to your participation. You are also encouraged to contact the Accessible Education Center in 164 Oregon Hall at 541-346-1155 or uoaec@uoregon.edu.

Sexual Violence, Harassment and Survivor Support
The UO is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic and dating violence and gender-based stalking. If you (or someone you know) has experienced or experiences gender-based violence (intimate partner violence, attempted to completed sexual assault, harassment, coercion, stalking, etc.), know that you are not alone. UO has staff members trained to support survivors in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more. If you wish to speak to someone confidentially, you can call 541-346-SAFE, UO’s 24-hour hotline, to be connected to a confidential counselor to discuss your options. You can also visit the SAFE website at safe.uoregon.edu.

Diversity, Inclusion and Respect Statement
It is the policy of the University of Oregon to support and value diversity. To do so requires that we:

▪ respect the dignity and essential worth of all individuals.
▪ promote a culture of respect throughout the University community.
▪ respect the privacy, property, and freedom of others.
▪ reject bigotry, discrimination, violence, or intimidation of any kind.
▪ practice personal and academic integrity and expect it from others.
▪ promote the diversity of opinions, ideas and backgrounds which is the lifeblood of the university.
Course content, class discussions, projects and activities, and assignments for this class rest on an assumption that human diversity is normative and is an appropriate focus of attention. The course requires and expects critical thinking about, and sensitivity to, the impact of diversity (culture, religion/faith, gender, ethnicity, race, socioeconomics, physical and cognitive ability, sexual orientation, and other considerations) both in relation to the populations we serve, and in the classroom. Students are encouraged to develop and expand their respect for and understanding of diverse identities and experiences.

Grade Composition

<table>
<thead>
<tr>
<th>Class Participation</th>
<th>Attendance and participation</th>
<th>15%</th>
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<tbody>
<tr>
<td>Critical Literature Review</td>
<td>Blog post summarizing one article that offers a</td>
<td>25%</td>
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<td></td>
<td>critical perspective to the “canon”.</td>
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<tr>
<td>Midterm Exam</td>
<td>Take-home, open-book; Short essay style questions</td>
<td>30%</td>
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<tr>
<td>Final Paper</td>
<td>Abstract - 5%; Full paper – 25%, final paper due</td>
<td>30%</td>
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<td></td>
<td>Wednesday, December 1</td>
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Grade Distribution

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>94-100%</td>
</tr>
<tr>
<td>A-</td>
<td>90-93.99%</td>
</tr>
<tr>
<td>B+</td>
<td>86-89.99%</td>
</tr>
<tr>
<td>B</td>
<td>84-85.99%</td>
</tr>
<tr>
<td>B-</td>
<td>80-83.99%</td>
</tr>
<tr>
<td>C+</td>
<td>76-79.99%</td>
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<tr>
<td>C</td>
<td>74-75.99%</td>
</tr>
<tr>
<td>C-</td>
<td>70-73.99%</td>
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<tr>
<td>D+</td>
<td>66-69.99%</td>
</tr>
<tr>
<td>D</td>
<td>64-65.99%</td>
</tr>
<tr>
<td>D-</td>
<td>60-63.99%</td>
</tr>
<tr>
<td>F</td>
<td>Under 60%</td>
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</tbody>
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Explanation of Grading System

These are the general expectations for all written assignments in this class.

- C+ and Lower (below 80)
  - Unacceptable work for professionals or upper level undergraduate/graduate courses
  - Factual errors or calculation errors
  - Poorly written (misspellings, typos, poor grammar, poor sentence structure, poor organization)
  - Graphics poor (inaccurate tables, poor titles, no data sources)
- B- (81-83)
• Below acceptable standards for professionals
  o Minor errors of fact or calculation
  o Poorly constructed text or organization, unclear graphics
  o Rushed or lack of attention to overall product
• B (84-86)
  o Meets minimal professional standards
  o Factually and technically correct
  o Clear message to readers
  o May lack precision in language and presentation of data
• B+ (87-90)
  o Solid professional work
  o Factually and technically correct
  o Excellent tables and graphics
  o Falls short in some areas (content, structure, writing proficiency)
• A- (91-93)
  o High quality professional work
  o Technically, methodologically, and factually 100% accurate
  o Fall short of highest quality work in organization, flow of text or presentation
  o Clearly conveys conclusions to audience
• A (94-99)
  o Highest quality work
  o Technically, methodologically, and factually 100% accurate
  o Efficient language and graphics presented with emphasis
  o Easy to navigate and follow, concise and well-constructed writing
  o Clear about main points and evidence provided to support these points
  o All graphics are clear and titled, sources, labeled

Explanation of Assignments

Class Participation – 15%
Students are expected to be active participants in classroom discussions. There are many ways to participate in class, including in classroom discussions, engaging with guest speakers, or by writing short reflection pieces. I will say more about this on the first day of class. If you expect to miss class for any reason, please email me in advance.

In lieu of the traditional in-person Salem-Portland Day, we will try to have guest speakers joining some days via Zoom.

Midterm Exam (Due Wednesday, November 6) – 30%
The midterm exam will be based on course readings, class discussions and guest speaker material. The midterm will be take-home, and open book. You will receive the exam in Week 5 and it will be due 1 week later. It will consist of short essay type questions, and a case analysis

Critical Literature Review (Due on different weeks, based on your selection, starting week 4) – 25%
This course covers over 100 years of thinking around public administration, and most of the core literature
tends to not be representative of the American public. For one week during the course, you are challenged to find an article that is critical of this canon, or offers a “critical” or overlooked perspective of a week’s readings, drawing from disparate literatures, including Critical Race Theory, Feminist Theory, theories of Indigenous Peoples, Decolonizing perspectives, or Queer Theory, just to name a few. You may also find two articles about intersecting perspectives (e.g., Feminist and Critical Race Theory).

Write a two-page analytical summary (double-spaced) of the article(s) during one week of the course, describing how it relates to or challenges the core literature of the week. You are also allowed to continue to develop this literature as your final topic paper (or you may go in a different direction). I will pass out a sign-up sheet for your assigned week.

**Final Paper – 30% (5% Abstract or Outline due October 20; 25% Final Paper due December 1)**

The final paper is a concise 8-10 page paper (double-spaced) on a topic that you would like to explore further in the context of this course or the program, based on a review of the literature. Your page limit does not include your reference list or any appendices you include. For the topic (either regarding public policy or public administration), you should review at least six or more articles and/or book chapters from differing published academic sources (peer reviewed journals or books) and provide a summary of “the literature” on your topic, including both historical sources and recent research. A brief final section of the paper will consist of possible research questions that have not been addressed adequately in the literature you discussed. A rubric for grading will be provided on Canvas.

The paper should include:

I. An introduction of your topic. A brief overview of what your paper will contain, including your argument/position
II. A literature review and more current research of the leading scholars and ideas on your topic
III. Gaps in the literature and potential future research questions
IV. Brief Conclusion
V. Reference list, formatted in APA style
VI. Any appendices (not required)

The paper is due no later **Wednesday, December 1.** Any late papers will be penalized at 5% per day, unless prior permission is obtained for late submission.

**Readings**

- There is no textbook for the course. However, you will be asked to purchase 2-3 case studies for class discussion (~$4 each). Further instructions will be provided in class.
- **All other readings will be posted online on Canvas.** It is absolutely critical that you check Canvas every week, as readings may be updated as the term progresses, depending on the interests of the class and current events. This is not a static class, and you will have the chance to shape your learning as we progress.

**Tentative Schedule of Lectures and Readings**

*(Subject to Change; Any Changes Will Be Communicated by Canvas)*
Week 1 (September 27 & 29): The Profession
Readings:


Week 2 (October 4 & 6): The History of Public Administration and Policy
Readings:


Week 3 (October 11 & 13): Reinventing Government and Critique
Readings:


Week 4 (October 18 & 20): Citizen Participation

Abstract/Outline for Final Paper Due October 20

Readings:

Case: TBD

Week 5 (October 25 & 27): Privatization, Sectoral Division and Roles

Take-home midterm exam provided October 27

Readings:

- Savas, E.S. “Why and How to Privatize” in Privatization and Public-Private Partnerships (2000), Seven Bridges Press, pp. 111-146. (On Canvas)
- Case: TBD

Week 6 (November 1 & 3): Collaboration

Midterm Exam Due November 3

Readings:

- Case: TBD

Week 7 (November 8 & 10): Dissent, Ethics, and Equity

Readings:


Week 8 (November 15 & 17): Theories of Policy Formation


Note: if you’d like me to review your draft paper, it is due to me by Wednesday, November 17 by email at slall@uoregon.edu

Week 9 (November 22): Where do We Go From Here?

NO CLASS ON November 24 (Day before Thanksgiving)

Readings:


Week 10 (November 29 & December 1): TBD (depending on interest)

Readings: TBD

Final Paper due December 1