Classroom Teaching Observation Form

Instructor:	Observer:	
Title of Course:		
Classroom Location:	Time Slot:	# Students Present:
Date of Observation:		

Primary Goal of Observation: ☐ **Formative Feedback** ☐ **Evaluative Feedback**

Formative: Provides feedback to support the instructor in reflecting on and developing their teaching practice over time; observation results are kept by the instructor and shared only at their discretion.

Evaluative: Generates information to contribute to a formal teaching evaluation process like a contract renewal, reappointment, promotion, or tenure decision; observation results are shared with appropriate review committee members as outlined in your processes.

Observation Instructions
Please mark any of the following teaching practices that you observe during the class session.

How does the instructor contextualize the class session?

- ☐ Shares learning outcomes for the class session
- ☐ Situates the class session with other sessions or within the course as a whole
- ☐ Provides, or asks students to provide, takeaways for the class session

How does the instructor carry out the plan for the class session?

- ☐ Starts and ends on time
- ☐ Uses appropriate pacing and informs students of time for session components
- ☐ Follows a well-organized structure
- ☐ Employs a variety of classroom learning experiences, modes, and media

How does the instructor convey the content and its relevance?

- ☐ Communicates concisely, legibly, and audibly
- ☐ Uses accessible, comprehensible materials and media
- ☐ Gives, or asks students to provide, real-world examples
- ☐ Connects content to students' prior knowledge, coursework, or future careers
- ☐ Gauges and adapts to students' level of understanding and interest

What opportunities does the instructor give for the students to practice the content?

- [ ] Pauses to let students think or ask questions
- [ ] Poses questions to further student thinking
- [ ] Implements activities to help students practice learning outcomes
- [ ] Facilitates students' reflection about their learning
- [ ] Gives students feedback about their learning

How does the instructor create a classroom climate conducive to learning?

- [ ] Interacts with students before/after class
- [ ] Uses student names
- [ ] Encourages student contributions and normalizes mistakes
- [ ] Communicates care and confidence in students
- [ ] Uses inclusive language
- [ ] Invites student input, feedback, or choice
- [ ] Facilitates student-student interactions and learning
- [ ] Uses, or asks students to provide, multiple and varied examples

Observation Notes

Following the class session, note any additional observations and comments you wish to make.