

Living Off Campus

Step-by-Step Guide



Make a Plan!

- Determine your budget and housing needs.
- Consider who you may want to live with.
- Research neighborhoods and rental costs.



Rental Costs

Spring

1

Use NU Off-Campus Housing Database!

- View listings and browse roommate profiles at aptsearch.northeastern.edu
- Contact realtors or property owners to schedule showings.
- Tour apartments and select which one you want to apply for.



NU Database

Summer

2

Review Paperwork!

- Submit an application and deposit.
- Provide co-signer info and/or funding documents.
- Understand upfront fees (+broker fee) and request lease copy.



Reading a Lease

Fall

3

Confirm Details!

- Read your lease and sign it once details are confirmed.
- Get the fully executed copy of the lease.
- Save all communication and receipts.



View Helpful Checklists

4

Plan your Move!

- Determine furnishing needs.
- Reserve trucks or movers. Book temporary housing, if needed.
- Set up accounts for utilities and purchase rental insurance.



Movers and Storage

5

Moving In!

- Check your lease for moving details. Confirm key pick-up.
- Fill out Apartment Condition Form for landlord. Take pictures!
- Learn your renter's rights and responsibilities.
- Establish roommate responsibilities including communication plan.



Move-in Checklist

6

Moving Out!

- Clean up and remove all furniture.
- Dispose of furniture. Recycle mattress. Donate clothes.
- Provide forwarding address to landlord for security deposit. Take pictures of apartment condition.



Move-out Checklist