Purpose: This job aid describes the steps to access your payslips in Workday.

Steps to access your payslips:
1. Log in to Workday.
2. Goto View All Apps
3. Navigate to your Pay application.
4. Click Payslips under the View menu.
5. Click View to open a specific payslip. You also have the option to print your payslip if needed.
Result: You have accessed your payslip in Workday.