As you complete the Career Preparation Modules and related readings, activities and assignments you have created a Job Search Strategy that is unique to you. Use the following template to document your job search plan at this point in time. As you begin to implement your plan your goals, motivations, job interests, etc. may change. Therefore continue to use this template as way to keep yourself accountable and focused to find a job, employer and career that best fits your needs and is unique to you.

Your Name: Yilu Xu

Date: 07/23/1995

List your career goals. - Module 2 - Using the SMART goal method develop your list of 3-4 Career goals.

Insert your 3-4 SMART career goals here.

1. Combine finance background, customer-centered mindset with Computer Science to build user-friendly applications
2. Enhance communication skills to work on projects across various departments.
3. In the next five years, accumulate solid tech skills and shift responsibility to management.

List your experience, skills and strengths. Reflect back on the readings and activities you completed in Module 4 – Build Your Brand. Create a list of your top 5 skills and your top 5 strengths. Include a brief example for at least 3 of your top skills, i.e., how you demonstrated the skill, and a brief example for at least 3 of your top 3 strengths, i.e., how you demonstrated the strength.

Insert your top 3 skills with your examples and your top 3 strengths with examples here.

1. Top 3 skills:
    a. Good at python – implement a Checkers game using python
    b. Good at java – develop a task management application using java
    c. Good at full-stack web – develop a bubble tea review web using MongoDB, React, Javascript, Node.js and Express
2. Top 3 strengths
    a. Customer-centered mindset – provide banking service for customers for two years
    b. Keep learning – always willing to try new things, do new projects and learn new programming languages
    c. Diversity – as a woman in tech, deeply understand how hard for a woman to insist in this path regardless of misunderstanding of family and friends. Can share own experience to inspire more female group

Create your list of companies you'd like to work for from the list you created in Module 3 – Researching the Job Market. Modify the list to include 6-8 companies that interest you the most. This is an opportunity to not only list the companies but also include comments why you would like to work there. Insert your list of the top 6-8 companies and why you would like to work for them here

1. META – interested in AI/VR and metaverse
2. Nvidia – interested in the AI era
3. Microsoft – interested in genAI
4. Amazon – interested in cloud computing
5. Google – interested in search engine
6. TikTok – interested in searching algorithm

Create a "to-do" list prior to starting your job search. An effective "to do" list is not just a list of things that you plan to do. Instead it is a list of things you plan to do that includes prioritization and due dates.

Some examples of action items include: researching your top 5 companies of interest to learn more about what they do and their company culture. Or a list of the top 5 job descriptions you plan to research. Or creating a list of your professional references and contacting these references to request permission to use their name and contact information should an employer request your list.

Create a "to do" list of the top 5 items that you plan to accomplish as you start your job search. Set realistic deadlines when each item should be finished so that you are accountable and more likely to complete all tasks. After writing down your "to-do list" items, add the items into a calendar or schedule.

Insert your "to-do" list below. Include realistic dates when you plan to complete each task. Note that this is your "to-do" list at this point in time. As your complete the tasks you will continue to add more to your list.

1. Go to simplify/pittsc github list to check newly posted jobs and send 5-10 applications every day
2. Set LinkedIn notifications of software engineer position and send 5 applications every day
3. Network with two recruiters on LinkedIn each week
4. Grad coffee with people working in big tech biweekly
5. Register Handshake and look at newly posted jobs

What is your professional brand? Refer to Module 4 – Build Your Brand – the module in which you created your Professional Introduction (Elevator Pitch). Include your written Professional Introduction (Elevator Pitch) here. Hi, I'm Yilu. I'm currently studying in Computer Science at Northeastern University, Seattle campus, which is quite near to Amazon, META and Google offices. Before that, I've pursued my first master degree in Public

Administration at Columbia University and worked in China's leading fintech bank for two years. I hope to combine my unique finance background, my customer-centered work experience with computer skills to develop user-friendly application.

Participate in networking opportunities - Module 5 – Building Your Network. Review the sites for On campus and Off campus Networking events. (Websites included in the module) Check out different Networking events and identify the ones you are interested to attend. Register for the event! Insert a list of 3-4 Networking events you plan to attend here

1. GHC conference
2. RTC conference
3. Tapia conference