

AUTHORIZATION FORM FOR WILDCARD ACCESS TO SILVERMAN HALL

CLP OFFICE USE ONLY

Silverman Hall Listserv
CLP Listserv
CLP-Silverman Listserv

INSTRUCTIONS

1. **Fill out ALL sections below and obtain the required Space Access Approval.**
2. **Email the completed form and a photo of the front and back of your INDALA-encoded Wildcard to clp-info@northwestern.edu. Access can take up to 2 business days to be granted.**

KEY HOLDER

Printed Name:	
Email Address:	
University ID Number:	
Wildcard INDALA Number:	
Primary Investigator:	Department:
Agreement: <i>I certify that my Wildcard is for my own use, and I agree to accept all responsibility for it. I also agree to notify the CLP Administrative Offices if I lose my Wildcard. I understand that I may be liable for the cost to re-secure the areas affected by loss of my Wildcard. Further, since either of these conditions may put others at risk, it shall be considered a breach of university security policy and subject to sanctions.</i>	
Signature:	Date:

ACCESS REQUESTED (Circle where you need access)

ENTRANCES: 1 st Floor Lobby Doors

WEST TOWER			
Basement	B715 (Backman Lab)	B715 (Jewett)	B715 (DTC)
1st Floor	1710 (Jewett Lab)	1710 (Tullman-Ercek Lab)	
2nd Floor	2710 (Stoddart Lab)		
3rd Floor	3710 (Kelleher Lab)	3710 (Mirkin Lab)	
4th Floor	4710 (Structural Biology)	4710 (Scott Lab)	4710 (Olvera de la Cruz lab)

EAST TOWER						
Basement	B540/B541 (BioCryo)	B550A (Scheidt)	B540 (QBIC)	B530 (NMR)	B509 (CryoEM)	B530A (BioCryo)
1st Floor	1529-1579 Complete the CAMI Access Request Form – Find at clp.northwestern.edu/clp/key-forms					
2nd Floor	2530 (Meade lab)	2560 (Allada lab)	2560 (Zhao lab)			
3rd Floor	3530 (Scheidt lab)	3560 (Silverman lab)				
4th Floor	4530 (Andersen lab)	4560 (Kelley lab)	4709/4710 (Rivnay lab)			

DO YOU HAVE PRIOR LAB ACCESS NO YES
IF YES, DO YOU NEED TO KEEP YOUR PREVIOUS ACCESS NO YES

HOW LONG WILL YOU NEED ACCESS, APPROX (MONTH/YEAR): _____

SPACE ACCESS APPROVAL

Access to a faculty laboratory requires the faculty member's signature. Access to a core facility requires the core manager's signature.

Printed Name:	Date:
Signature:	Phone #: