**AUTHORIZATION FORM FOR WILDCARD ACCESS TO SILVERMAN HALL**

**INSTRUCTIONS**
1. **Fill out ALL sections** below and obtain the required Space Access Approval.
2. **Email the completed form and a photo of the front and back of your INDALA-encoded Wildcard to** clp-info@northwestern.edu. Access can take up to 2 business days to be granted.

**KEY HOLDER**

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<tr>
<th>Printed Name:</th>
<th>Email Address:</th>
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<tr>
<td>University ID Number:</td>
<td></td>
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<tr>
<td>Wildcard INDALA Number:</td>
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<tr>
<td>Primary Investigator (if applicable):</td>
<td>Core (if applicable):</td>
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**Agreement:** I certify that my Wildcard is for my own use, and I agree to accept all responsibility for it. I also agree to notify the CLP Administrative Offices if I lose my Wildcard. I understand that I may be liable for the cost to re-secure the areas affected by loss of my Wildcard. Further, since either of these conditions may put others at risk, it shall be considered a breach of university security policy and subject to sanctions.

| Signature: | Date: |

**ACCESS REQUESTED (Circle where you need access)**

**ENTRANCES:** 1st Floor Lobby Doors

**WEST TOWER**
- **Basement** B715 (DTC)
- **1st Floor**
- **2nd Floor**
- **3rd Floor**
- **4th Floor**

**EAST TOWER**
- **Basement** B540 (QBIC)
- **1st Floor** 1529-1579 Complete the CAMI Access Request Form – Find at clp.northwestern.edu/clp/key-forms
- **2nd Floor**
- **3rd Floor**
- **4th Floor**

**DO YOU HAVE PRIOR LAB ACCESS** □ NO □ YES
**IF YES, DO YOU NEED TO KEEP YOUR PREVIOUS ACCESS** □ NO □ YES

**HOW LONG WILL YOU NEED ACCESS, APPROX (MONTH/YEAR):**

**SPACE ACCESS APPROVAL**
Access to a faculty laboratory requires the faculty member’s signature. Access to a core facility requires the core manager’s signature.

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Questions? Contact 847-467-2303 or clp-info@northwestern.edu.