ALLY 200: Accessible Document Structure

Contact and Locations

Instructor
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Meeting Times and Location
In Canvas from June 1, 202x to Aug 15, 202x.

About this course
This theoretical course would teach instructors the background for accessibility guidelines and introduce workflows for creating accessible content from the beginning.

Objectives
- Learn how accessibility guidelines improve access for users for disabilities, and enhance content for all users.
- Review policy guidelines for accessible content.
• Create an accessible document in a number of formats including Word, PowerPoint, Canvas and Sites at Penn State.
• Discuss unique challenges to creating accessible content in a particular discipline.

**Grading Scale (with a Table or a List)**

*Whenever possible, keep the grades and in one vertical line.*

**List Version**

- **A** 95 – 100%
- **A** 90 – 94%
- **B+** 87 – 89%
- **B** 83 – 86%
- **B-** 80 – 82%
- **C+** 76 – 79%
- **C** 70 – 75%
- **D** 60 – 69%
- **F** 59% and below

**Table Version**

*Note that the first row labels each column and is designated as the Header Row. Select the table, then check the options in the table Design/Table Design (Mac) tab in the Ribbon to be sure. New tables have this option checked by older tables or copied tables may not.*

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percent Range</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>95 – 100%</td>
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<td>A</td>
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</tbody>
</table>
Additional Sections Here (e.g. Examination Policy, Academic Integrity, Disability Statement, Bias Statement, Counseling Statement, Attendance, Etiquette...) *(Heading 2 or 3)*

See [Faculty Senate Syllabus Requirements](#) to learn about Penn State syllabus requirements. Other headings can be added as needed for a course.

**Schedule**

See the [Schedule Sample](#) document for possible options.