



How to Apply for Jobs at Penn State

The following guide has been optimized for both electronic and printed delivery. If viewing this document electronically, you can click on the displayed icons and hyperlinks to be directed to specific pages and websites.

Before You Begin, Are You...



All current students of Penn State University including Federal Work Study Recipients (see page 2)

or



Current Students of Penn State University that are either part-time or full-time employees (see page 3)



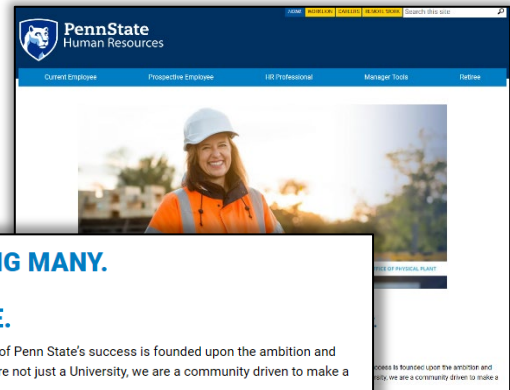
All current faculty, staff, and technical service employees (see page 3)



Non-Penn State Employees: Including but not limited to, Former Students & Employees, Retirees, and Non-Penn State Students (see page 4)

How to Apply as A Student

- 1) Apply online on the [Penn State Career Page](#).
- 2) Scroll down and select the **Penn State Student** icon to apply



ONE COMMUNITY. IMPACTING MANY.

WE ARE PENN STATE.

At Penn State, we think ideas and solutions come from bringing in a multitude of perspectives. The root of Penn State's success is founded upon the ambition and determination of our talented and diverse faculty, staff, and students. Come work at Penn State, as we are not just a University, we are a community driven to make a difference.

INTERESTED IN A CAREER WITH PENN STATE? EXPLORE OUR OPPORTUNITIES BELOW.

Are you a current Penn State employee (Faculty, Staff, Technical Service, or Student)? View and apply for open positions through [workday](#).

PENN STATE EMPLOYEE (FACULTY, STAFF, TECHNICAL SERVICE OR STUDENT)

PENN STATE STUDENT

ACADEMIC & FACULTY

STAFF & TECHNICAL SERVICE

Is this your first time applying for a job to Penn State? Do you have questions? Please check out our [Application Process for External Applications](#) or our [Frequently Asked Questions](#) to help you if you get stuck. If you still can't find what you're looking for, feel free to contact HR Services at [814-865-1473](tel:814-865-1473).

PENN STATE VALUES

INTEGRITY

RESPONSIBILITY

RESPECT

EXCELLENCE

DISCOVERY

COMMUNITY

DISCOVER PENN STATE

Please Note: In order to apply you will need to login with your Penn State User ID and Password using Two-Factor Authentication (DUO).

If you are not enrolled in [Two-Factor Authentication](#), you will need to enroll in order to apply.

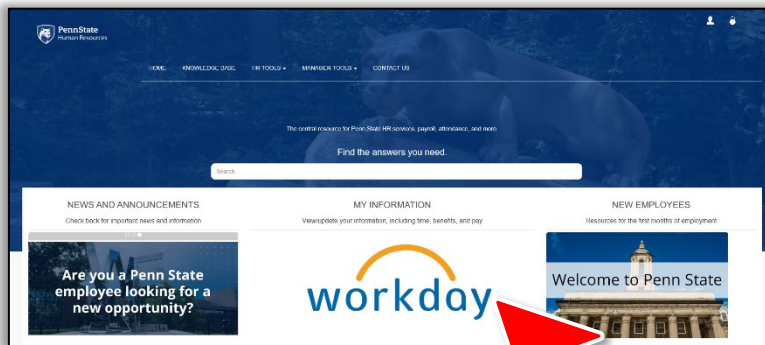


Penn State Career Page: <https://hr.psu.edu/careers>

Two-Factor Authentication: <https://get2fa.psu.edu/>

How to Apply as An Employee

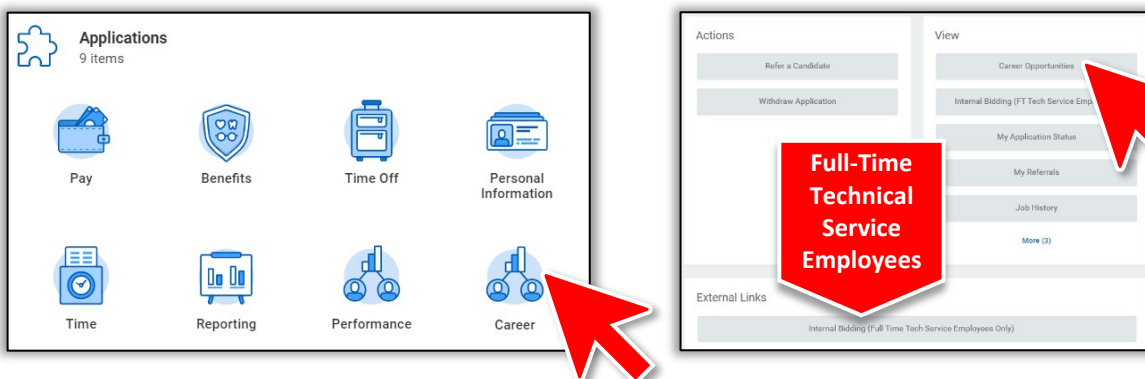
- 1) Apply online through the [WorkLion Portal](#).



Please Note: In order to apply you will need to login with your Penn State User ID and Password using [Two-Factor Authentication](#) (DUO).



- 2) Select **Workday** from The WorkLion Portal.
- 3) In Workday, select the **Career Worklet**, then select **Career Opportunities** on the right of the career page.



Full-Time Technical Service Employees: Select **Internal Bidding** in the External Links section to bid on open Technical Service Positions.

WorkLion Portal: <https://worklion.psu.edu/>

Two-Factor Authentication: <https://get2fa.psu.edu/>

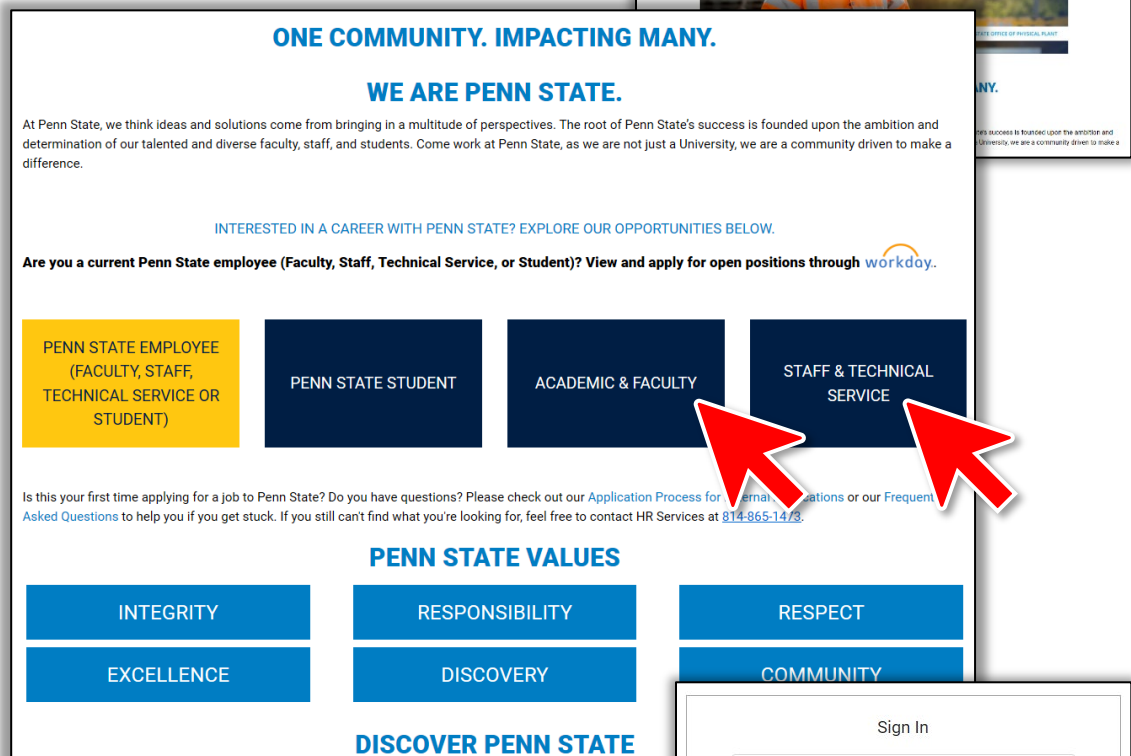
Additional Instructions:

<https://psuportal.neocaseonline.com/Default.aspx?PageId=1010&secureTId=3Gkk3JlBgO+GPzfzE+T/JRcqrF08n2LdOPVKQyhv1v+ckMb6HrfRu0z7r2zBjIzD/vvKQ+St4sE2TejQmFrJtA==>

How to Apply as A Non-Penn State Employee

Current Employees or Students: Current employees (faculty, staff, technical service, or student) at Penn State, need to apply using the [internal application process](#) (See Page 3). Current students at Penn State seeking employment with Penn State, need to apply using the [student application process](#) (See Page 2).

- 1) Apply online on the [Penn State Career Page](#).
- 2) Select either the **Academic & Faculty** or **Staff & Technical Service** icons to access a listing of current openings.



First Time Applicants, Former Students & Employees, and Retirees: *The creation of an **Applicant Account** will be needed in order to apply, select **Create Account** when applying.*

Penn State Career Page: <https://hr.psu.edu/careers>

