

SAC Meeting Minutes

January 4th, 10:00-11:00, 216 Business

In Attendance: Trisha Carlson, Alla Hatfield, Jadine Reese, Brianne Lippert, Doris Confer; Absent: Alan Schaffranek, Carol Lockard

1. Approval of Minutes

Minutes were approved

2. Updates from committee liaisons:

H&I (Doris): Next meeting on 1/12 to focus on how to engage staff community in professional development opportunities related to H&I

Awards (Carol): No updates

Diversity (Alan): Another meeting will be scheduled in early February

3. “You Rock” January

Melissa Forsha was nominated by Stephanie Ironside and will be given the award in January. Jadine will coordinate the time.

4. Items for SAC Meeting with the Dean on 1/12 (meeting rescheduled for 1/30 11:00AM)

- Feedback on the Holiday reception (suggestion to make it earlier in the afternoon, e.g. 3-5)
- United Way duties transitioning to SAC
- Gingerbread competition to benefit the Sunshine fund in the future
- Water filling stations

5. Dean’s Holiday Reception and Gingerbread House competition recap

Went really well, a lot of people attended and stayed. See suggestion above.

6. SACK brown bags:

- Feb 3rd – SouperBowl 12-1:00 in 217. Alla will create a doodle poll and send out invites. SAC has a budget of about \$100 for sandwiches and \$10.00 for bread and butter.
- Cookie decorating (possibly around Easter). Trisha will reach out

7. Open Staff Meeting ideas

1/25/17 at 10:00AM in 217

Cassandra Kitko will not be able to attend. Linda Tobin from the Office of Human Resources will present on the EAP program.

8. Additional Items to Discuss:

Brianna will send out calendar invites to staff for the upcoming meetings in January and February