



HomeGrown Bay Area Government Outreach Fellow Summer Internship Opportunity for College Student

About Acterra

Acterra is driven by the opportunity to learn and grow together, while achieving high impact through fighting climate change and reducing carbon emissions. We harness the individual strengths within our staff and our network to foster a leader-full organization and movement. Our team members are high performers and high collaborators. We encourage creativity and failing forward. This is not an aspirational vision: this is how we live and breathe into our work together.

Inclusiveness

Acterra strives to ensure that the organization is welcoming and inclusive. Acterra is an equal opportunity employer that supports and lives diversity in our staffing and values. Acterra does not discriminate as to gender, race, culture, ethnicity, sexual orientation, religious beliefs, social background, disability, pregnancy, marital status, political affiliation, or age. Acterra strives to include persons from traditionally under-represented groups and complies with all applicable national and local laws pertaining to non-discrimination and equal opportunity.

We strongly encourage and seek applications from women; people of color; immigrant, bilingual, and bicultural individuals; and members of the lesbian, gay, bisexual, transgender, and gender non-conforming communities.

Acterra's Climate Action Programs

[Acterra](#) is a Bay Area-focused environmental organization based in Palo Alto that brings people together to create local solutions for a healthy planet. The organization's roots go back to 1970 with a history of inspiring and motivating action for change. Our programs are:

- **Beneficial Electrification for All:** helps accelerate the shift from fossil fuels to renewable energy by prioritizing and accelerating the adoption of all-electric appliances, buildings, and vehicles that operate on clean energy instead of fossil fuels.
- **Healthy Plate, Healthy Planet:** promotes plant-rich eating and food waste reduction by residents, institutions, and local communities for better personal health and a lower carbon footprint.
- **Workplace Sustainability:** draws upon our successful 30+ year history of Acterra's Business Environmental Awards and supports a growing peer-to-peer learning network for sustainability-minded professionals, the Green Team Network.
- **Education:** includes the Public Lecture Series, which invites leading voices from academia, business, and policy to discuss global change issues; the You(th) Be the Change climate-based education and leadership program; Acterra's Student Ambassador Program, which encourages student-led change in local communities.

HomeGrown Bay Area

[HomeGrown Bay Area](#) is a newly formed coalition of Bay Area organizations and individuals working towards a more sustainable and equitable food system. Our vision for 2030 is that all city, town and county governments in the SF Bay Area have committed to policy, purchasing and programming that:

- makes healthy food, which is predominantly plant-based and minimally processed, accessible and affordable for all,
- supports small, local farms, including urban farms, with sustainable, regenerative and carbon-reducing farming methods,
- prioritizes and ensures the safety and well-being of food workers, and
- minimizes the loss and waste of food from farm to fork.

We seek to convene local governments at a summit in Fall of 2022 to learn about solutions, engage with peers, commit to action and sign a declaration to pursue our vision for 2030.

Position Description

With oversight and support from Acterra's Food Systems Director, Acterra's Senior Manager of Policy and External Relations and other key members of the local government outreach committee:

- Receive training in local government advocacy techniques and key tools to advance sustainable and equitable food policy at the local and regional level
- Conduct outreach to and develop relationships with key local government contacts via email, phone and videoconference to educate and engage them in HomeGrown Bay Area's vision and encourage participation in summit and declarations
- Participate in meetings with the local government outreach committee to help identify and select policy tools, plan for the summit, and record meeting notes
- Document all communications in a shared tracking document with other volunteers and team members
- Update existing local government policy research and contact information as needed with new information
- Participate in Acterra staff meetings and provide updates on progress while learning about Acterra programs and being part of the team at a dynamic nonprofit
- Connect with other Acterra summer interns to learn and share your experiences

Desired qualifications/characteristics:

- Coursework in environmental studies, food systems and/or policy is preferred
- Professionalism and excellent organizational, writing, interpersonal, and speaking skills
- Ability to engage and build relationships with people from a wide diversity of backgrounds and cultures
- Strong team player and enthusiastic self-starter
- Knowledge of Microsoft Word, Excel, and PowerPoint
- Interest in food systems, environmental sustainability and social justice

Physical Requirements

Intern is required to speak, hear, read and write correspondence.

Location

Remote, work from home, preferably in the SF Bay Area

Dates and hours

Flexible, but prefer full-time during regular business hours, pacific time, for ~10 weeks between June 1 and August 31, 2022.

(Note all Acterra staff take vacation for the week of July 4 and you will have this week off.)

Apply

Applicants should submit a substantive and thoughtful cover letter describing their interest in the position, relevant experience and the value of the experience to their future career plans. The cover letter should be submitted together with a current resume to nicole.angiel@acterra.org. Applications will be accepted until the position is filled.