GSC Gov. Board Mtg.

5 June 2017 / 10:00 AM / GSC 204

Attendees
Sean-Ryan Smith
Sara Nasab
Jordan Liss
Danielle Bilanko
John Bilanko
Fiona Weigant
Pat Samermit
Daniel Alves
Bryan Pratt
James Moore
Rachel Neumann
Kathryn Tobisch

Agenda

Approve Minutes

1. As appropriate
   - Talking about Grad intern: make sure there’s performance evaluation
   - Still need to write end report

New Business

2. Outreach Committee Updates
   - Feedback session results
   - Lots of feedback, specially FF
   - People like variation (themed events)
   - Signing up for trips: unsatisfactory, people would like to know earlier
   - Efficiency of e-mail was also discussed
   - Approval for fee increase, but biased population
3. Programming Committee Updates
   - Review June FF
     - Successful, good turnout, some dressed up
     - Selfie booth needs more outreach
     - Large attendance, but we need to check the form for data
   - Start thinking about Orientation
   - Brainstorm Fall Quarter agenda
     - Transition is ongoing
     - Consider feedback to evaluate events, such as hockey game
   - Confirm with Recreation what adventure registration they can offer next year

4. Finance Committee Updates
   - Draft Budget 2017-18 Review
     - Updated to match expected enrollment, slightly conservative number
     - 30% to plant reserve
     - 45k budgeted for grad intern + 14.4k from previous year that wasn’t spent (planned for Summer web site redesign)
     - Carry forward is to be updated
     - Update to facilities budget to account for one-time events
     - Add 5k to social events and 1k to health, wellness and adventure
       - There’s overlap between those, so the 5k could cover something like the Giants trip
     - Goal: to spend at least 10% of the budget on programming, and replenish the plant reserve
     - Sonya wants to be involved with the feedback process, specially related to professional development events
     - Budget approved
   - Draft Budget Summary Review
     - Still to be written
   - Updates on the SFAC AWARD
     - Still no update
   - Fee measure development
     - Get process rolling: check requirements, mandatory meetings we might need to attend (probably starting in October)

5. Ad Hoc Committee Updates
   - Website redesign in-house
     - Approved, 25$/h, open ended but not to exceed a ceiling, expected to take a few weeks
     - Aaron approved for redesigned
○ Plan for ongoing web content responsibilities
○ Grad Intern
  - Grad intern responsibilities, keep flow of updates to website and help with development of programming events
  - Need timeline for hiring process: announce today, have people for selection soon, GB would accept recommendation from committee. Deadline: June 16th for application, selection next week
  - Say that internship is competitive with TAship (Pat mentions concerns from Psych department)
  - Motion approved to post job

6. New business
○ Annual survey
  - Include section for CIED to ask Graduate what Professional Topics are they interested in. Additionally, ask Grad Students if CIED should have Professional Development events during lunch on a weekend, right before First Fridays or some other times. Basically ask what time would be ideal for Professional Development events. (Sonya can give us more details upon request)
    - Gift to encourage participation
    - Café Ivéta would like to be involved
○ Engaging the bystander and Bar coaster programs
○ GSC Governing Board 2016-17 Year End Report
○ Hiring GSC Facilities and Programming Assistant for Fall 2017
○ GSC Summer Operations
  - No open staffed hours, 24 hour access available only
  - Eboard member schedules
    - Most members of GB will be present
○ Cafe Iveta
  - Commencement Weekend Hours
  - Summer Hour Schedule
    - Cut morning (breakfast) on Saturdays, extend later, reduced hours during Summer
  - Menu Items
    - Eliminate and replace slow-movers:
      - Chimichurri, replace with pasta
      - Peppercorn chicken, replace with chicken pesto
    - Suggested: add dinner type option -> after summer
- Outstanding Balance
  - Improve communications with the Student Business Services
- Danielle on maternity leave
  - Six weeks after the 17th
  - Transition going smoothly