How to find my Departmental Payroll Representative

1. Login to Workday
2. Click on your profile
3. Click View Profile
4. Click Job from the left side menu
5. Select Support Roles from the menu bar
6. Click Assignable Role
7. In the Value box select or enter “USC Payroll Analyst Lead (Department) Financials”, then click Filter
8. In the Worker column, you’ll find the name(s) of your Department Payroll Representative(s). Click on the name to view contact information.

NEED HELP?
Contact the HR Service Center
uschr@usc.edu
(213) 821-8100

Related resources
Workday log-in via the Employee Gateway