IACUC Site Visit Checklist

Below is a list of items the IACUC Site Visitors will look for during an inspection:

1. **Facility/Environment/Equipment**
   - 1. Sense environment: temperature/humidity, stuffiness/odors, brightness, noises
   - 2. Look at space: hazards, cleanliness/clutter, no food/drink, uses compatible with animals
   - 3. Condition of ceilings, walls, floors, doors, windows
   - 4. Condition of surfaces: sound, sealed, sanitizable
   - 5. Housekeeping (clean, no cardboard, logs up-to-date, disinfectants labeled)
   - 6. Condition and maintenance of equipment

2. **Pest Control**
   - 1. Signs of insects/vermin, logs, pest procedures

3. **Animal Husbandry**
   - 1a. Look at enclosures: condition and size of enclosures (cages, pens, tanks, etc.)
   - 1b. For Aquatics: water source and flow rate, net soak, UV sterilization
   - 2. Food, water, environmental enrichment
   - 3. Animal identification (e.g., cage cards, ear tags)
   - 4. SPF compliance
   - 5a. Animal care and monitoring (e.g., care logs): daily care/dead animal/mortality logs completed, personnel trained, light cycles, weaning/housing variances posted
   - 5b. Sensaphone: up-to-date call list, what to do if call, what is monitored, feeding schedules, incubator temp

4. **Animal Health**
   - 1a. Body condition; illness; injury; condition of sutures, implants, etc.
   - 1b. Contact Vet Services if animal health is at risk

5. **Procedures**
   - 1 - 3. Anesthesia, surgery, and euthanasia methods and equipment
   - 4. Look at and ask about procedures: approved on protocol for space, space prepped for animals
   - 5. Personnel have read protocol/changes and are trained/certified/proficient
   - 6. Medical and surgery records: mortality, morbidity
   - 7. Post-procedure monitoring: tasks logged, post-surgical analgesia documented

6. **Personnel Precautions**
   - 1. Safety: all personnel AUMS enrolled; PPE use and disposal; eyewash present – check flush log
   - 2. Emergency plan for people and animals: available, current, known
   - 3. First aid kit: stocked, unexpired contents

7. **Labeling/Storage/Disposal**
   - 1. Postings: visible; laminated or sleeved (Incident SOP, light cycles, PPE requirements)
   - 2. Waste: sharps, hazard containers; disposal (adequate, located, labeled, lidded, not overfilled)
   - 3. Supplies: storage, labeling, dating
   - 4. Stocked cage setups, tanks, and components: autoclaved water bottles used within 2 weeks
   - 5. Feed: storage, labeling, dating (temp/humidity appropriate, logged)
   - 6. Chemicals (not surface disinfectants): primary/secondary containers labeled & dated, safely stored, way from animals
   - 7. Controlled substances: approved on protocol; storage, labeling, dating; legible and accurate logs