

IACUC Site Visit Checklist

Below is a list of items the IACUC Site Visitors will look for during an inspection:

1. FACILITY/ENVIRONMENT/EQUIPMENT

- 1. Sense environment: temperature/humidity, stuffiness/odors, brightness, noises
- 2. Look at space: hazards, cleanliness/clutter, no food/drink, uses compatible with animals
- 3. Condition of ceilings, walls, floors, doors, windows
- 4. Condition of surfaces: sound, sealed, sanitizable
- 5. Housekeeping: clean, no cardboard, logs up-to-date, disinfectants labeled
- 6. Condition and maintenance of equipment

2. PEST CONTROL

- 1. Signs of insects/vermin, logs, pest procedures

3. ANIMAL HUSBANDRY

- 1a. All species: condition and size of enclosures (cages, pens, tanks, etc.)
- 1b. Aquatic species: water source and flow rate, net soak, UV sterilization
- 2. Food, water, environmental enrichment
- 3. Animal identification: cage cards, ear tags, etc.
- 4. SPF compliance
- 5a. Animal care and monitoring: logs completed (daily care, mortality, incubator temp, etc.), personnel trained, proper light cycles, weaning/housing variances posted, feeding schedules
- 5b. If Sensaphone present: up-to-date call list, what to do if called, what is monitored

4. ANIMAL HEALTH

- 1a. Body condition, illness, injury, condition of sutures, implants, etc.
- 1b. Contact Vet Services if animal health is at risk

5. PROCEDURES

- 1 - 3. Anesthesia, surgery, and euthanasia methods and equipment
- 4. Look at and ask about procedures: approved on protocol for space, how space is prepped for animals
- 5. Personnel have read protocol and are trained/certified/proficient, lab-specific training is documented
- 6. Medical and surgery records: mortality, morbidity
- 7. Post-procedure monitoring: tasks logged, post-surgical analgesia documented

6. PERSONNEL PRECAUTIONS

- 1. Safety: all personnel AUMS enrolled; PPE use and disposal; eyewash present – check flush log
- 2. Emergency plan for people and animals: available, current, known
- 3. First aid kit: stocked, unexpired contents

7. LABELING/STORAGE/DISPOSAL

- 1. Postings: visible, laminated/sleeved (e.g., contingency plan, cleaning SOPs, light cycles, PPE requirements)
- 2. Waste: sharps, hazard containers, disposal (adequate, located, labeled, lidded, not overfilled)
- 3. Supplies: storage, labeling, dating
- 4. Stocked cage setups, tanks, and components: autoclaved water bottles used within 2 weeks
- 5. Feed: storage, labeling, dating (temp/humidity appropriate, logged)
- 6. Chemicals (not surface disinfectants): primary/secondary containers labeled & dated, safely stored, away from animals, labeled if expired
- 7. Controlled substances: approved on protocol; storage, labeling, dating, disposal; legible and accurate logs