

University of Arkansas Chapter of Sigma Xi Bylaws

Article I: Name

The name of this organization is the University of Arkansas chapter of Sigma Xi, The Scientific Research Society (or the Society).

Article II: Purposes

The purposes of this chapter are to:

1. Support the policies and goals of the Society as set forth in Article 1 of the Sigma Xi constitution, and in all matters act in harmony with the principles and procedures of the national Society and its constitution;
2. Encourage original investigation in science, pure and applied. The fields of activity of the Society and chapter are the pure and applied natural sciences. In general, these include the physical sciences, the life and agricultural sciences, the earth sciences, the medical sciences, mathematics and engineering. The activities of the Society and chapter shall be those appropriate to the object of the Society and particularly those set forth in the Society Bylaws;
3. Protect and advance the professional status and interests of all chapter members;
4. Facilitate the dissemination of information on scientific research principles and practices;
5. Inform the scientific community about Sigma Xi standards and policy statements; and
6. Develop necessary and proper chapter programs for the accomplishment of the aforementioned purposes.

In furtherance of the purposes described above, but not in limitation thereof, the chapter shall have power to conduct studies; to disseminate statistics and other information; to engage in appropriate fundraising activities; to conduct promotional activities, including advertising and publicity, in or by any suitable manner of media; to hold such property as is necessary to accomplish its purposes; and to employ individuals to further its purposes under Article II. This chapter is organized and operated for the above stated purposes, and for other nonprofit purposes. No part of its assets, income, or profits shall be distributable to, or inure to the benefit of, any individual, except in consideration of services rendered.

Article III: Members

Eligibility for membership in this chapter shall extend to all active and inactive members who are national members of Sigma Xi, The Scientific Research Society (or the Society), and will not exclude associate or student members. All chapter members may vote in chapter matters.

Article IV: Officers and Organization

The officers of the Chapter shall be a President, a Vice-President, a Treasurer and a Secretary. Terms of office shall commence on 1 July of the year next following election, and shall continue for a period of one year, or until qualified successors have been elected.

President: The president resides over chapter activities, takes responsibility for appointing delegates to the Annual Meeting and responds on behalf of the chapter to non-routine requests, inquiries, or opportunities from Sigma Xi Administrative Offices or the Board of Directors.

Vice President

In the absence of the president of the chapter, the vice-president assumes the responsibilities of president. Therefore, it is essential that these two officers maintain close communication on the operations of the chapter in order to provide for smooth operation in the absence of the president.

Secretary

The secretary of the chapter is responsible for maintaining the regular flow of information to and from other officers, the membership and Sigma Xi Administrative Offices.

Annual Reports

The secretary of the chapter will assemble and submit the Annual Report to Sigma Xi's Administrative Offices. The report will cover chapter operations from July 1 to June 30, and should be submitted prior to July 1. If Sigma Xi's Administrative Offices do not receive an Annual Report by early September, the chapter's September Local Support payment will be withheld and mailed in January with the January local support money. If an Annual Report is received after March 1, a written explanation will be requested from the chapter to justify the retroactive payment of Local Support.

Delegates to the Annual Meeting

The secretary informs Sigma Xi's Administrative Offices of the chapter's designated (voting) delegate to the Annual Meeting. Representation at an Annual Meeting at least once in the last three years is one of the requirements of each chapter in order to receive Local Support payments. Local Support will be withheld, if a chapter is not so represented.

Initiations and Promotions

The Secretary is responsible for sending to headquarters the membership certificate order forms, fees, and nomination forms for all individuals that will be initiated or promoted. These items should be accompanied by a check for the total amount of fees required.

To receive Local Support payments from Sigma Xi Administrative Offices, the chapter must have elected at least one new member during the past two years. Failure to do so will result in Local Support payments being withheld.

Treasurer

The treasurer is responsible for all matters involving the transfer of funds between the chapter and headquarters. The treasurer manages and maintains all fund accounts for the chapter funds and endowments.

Local Dues

The treasurer must notify Sigma Xi Administrative Offices whether the chapter wishes to have local dues collected on its behalf.

Local Support Payments

The treasurer receives Local Support payments from Sigma Xi Administrative Offices. These

payments are made by direct deposit to the chapter banking account. The treasurer is responsible for assuring that the chapter bank name, address, routing number and account number are on file with finance@sigmaxi.org for the direct deposit option.

Article V: Dues

The chapter may establish chapter dues. A request is sent by Sigma Xi Headquarters to Chapter officers in November soliciting a response by December regarding the collection of local dues for the next fiscal year. The treasurer will notify Sigma Xi Administrative Offices by December if the chapter wishes to have local dues collected on its behalf. Any chapter dues will be established by a secret ballot vote conducted among active chapter members either by mail ballot or, after reasonable notice, at a regular or special membership meeting. Chapter members must pay current Sigma Xi dues, any mandatory conference dues, and chapter dues.

Article VI: Committees

A. Executive Committee

The executive committee shall consist of the elected officers of the chapter. The majority of the executive committee shall constitute a quorum for conduct of business of the committee. The executive committee shall assume responsibility for the chapter's continuing effective presence at the institution, and will appoint all positions on the executive committee as vacancies occur. The executive committee shall:

1. Meet regularly;
2. Respond to chapter members seeking assistance;
3. Conduct the business of the chapter between meetings;
4. Regularly recruit members and encourage retention of membership;
5. Make necessary appointments to complete any unexpired term of any officer;
6. Set the agenda with appropriate notice for chapter meetings and;
7. Consult regularly with the Society on matters of mutual interest;

B. Departmental Representatives

Active members will be designated within academic departments and will constitute the membership committee. Departmental representatives shall regularly recruit new members and encourage the maintenance of membership. Working with the treasurer and other applicable chapter officers, the committee shall promote the establishment of appropriate plans to encourage recruitment and retention of members.

C. Other Committees

The chapter may create additional standing and ad hoc committees as necessary to promote the welfare of the chapter. The chairperson and members shall be appointed by the executive committee. Such committees may be, but are not limited to:

- Status of women and minorities
- Professional ethics

- Sigma Xi relationships with colleges and universities
- Elections, dues, and chapter organization
- Sigma Xi relationships with local, state, and federal governments
- Chapter participation in college and university activities
- Economic status of the profession

Article VII: Meetings

The chapter shall hold at least four regular meetings per year.

The president, or a majority of the executive committee, may request special chapter meetings for which the the membership shall be notified by the secretary of the chapter at least 15 days in advance of the meeting date. The president shall call special meetings of the chapter within 15 days of being so directed by the executive committee or by a petition signed by 20 percent of the members.

The quorum required for the transaction of business at all meetings of the chapter shall consist of 25 percent of the members.

Article VIII: Dissolution

A chapter cannot cease to exist by voluntarily surrendering its charter; action by the Board of Directors and others is required. Upon revocation of the chapter, its assets shall be distributed to the Society, a charitable organization. Any endowments held by the University of Arkansas Foundation shall be distributed to the University of Arkansas. If the Chapter goes inactive and remains dormant over 5 years or dissolves, any funds the chapter possesses which were the direct result of local dues and chapter support will go back to Sigma Xi, The Scientific Research Society.

Article IX: Amendments

These bylaws may be amended by majority vote of the members, provided that a notice setting forth the proposed amendment or amendments an explanation thereof and known objections thereto shall have been sent to each member at least 30 days prior to the vote. Any member of the chapter may initiate an amendment.

Article X: Organization of the Society: Chapters

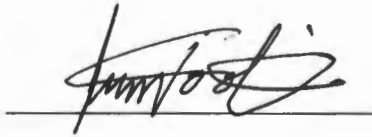
The units of the Society are chapters. The chapters participate in the governance of the Society in the manner and to the extent set forth in Sigma Xi's [constitution](#) and [bylaws](#), which in turn govern the acts, duties, responsibilities and privileges of the chapters. Chapters may adopt the above such bylaws as are appropriate for their governance, provided such bylaws do not conflict with the [constitution](#) and [bylaws](#) of the Society. The [bylaws](#) set forth the procedures governing the establishment and conduct of chapters and for the affiliation of active members therewith.

By these signatures of the Chapter Officers, these Chapter Bylaws are enacted this

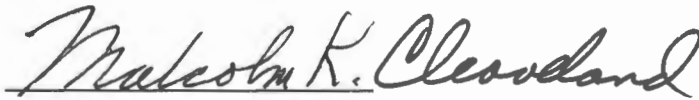
5 day of June in the year 2013.



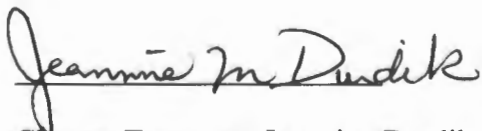
Chapter President: Douglas Rhoads



Chapter Vice-President: Jin-Woo Kim



Chapter Secretary: Malcolm Cleaveland



Chapter Treasurer: Jeannine Durdik