Women's Giving Circle Grant Application

Grant Budget Request

College or Unit Affiliation: Division of Student Affairs

Proposal Title: Women's Leadership Conference

Primary Contact Name: Kristin Wyninegar

(Itemized summary of planned expenses for 2017 grant cycle & estimated income for the period.)

Expenses

Item	Total Proposal Budget (1)	Amount Already Funded (2)	Amount Needed	Amount Requested from WGC (3)
Personnel	0	0	0	*
Fringe Benefits	0	0	0	*
Travel	0	0	0	*
(e.g. airfare)				
Student Compensation	0	0	0	
Equipment	$400	0	$400	$400
Supplies / Materials	$7,050	0	$7,050	$7,050
(e.g. medical syringes)				
Marketing	$350		$350	$350
(e.g. brochures)				
In-Kind Goods/Services				
Other	$7,000	0	$7,000	$7,000
Total Expenses	**14800**		**14800**	**14800**

Funding Commitments to Date

Source	Amount Committed (2)	Open Grant Requests (Grants requested but not committed)
Student Affairs Executive Advisory Board	$4,875.00	
Subtotal	*4875*	*0*
Total Income	**4875**	

Minimum funds requested from WGC
$14,800

*
Black boxes represent line items the WGC does not fund.

Comments: Please use this section to explain / clarify any line item.

Equipment:
• Room reservations with technology: $40.00 x 10 rooms = $400
Supplies/Materials:
• Breakfast ($8.89 x 300) and Lunch ($7.99 x 300) = $5064.00
• T-Shirts: $6.21 x 300= $1863.00
• Name Tags and Pens: $123.00
Marketing:
• Flyers ($60) and Promotional Items ($.50 x 500 (lowest amount we can order)= $290): $350.00
Other:
• Keynote Speaker: $7,000