**Appendix**

ASG Constitution and Code Section 14:

Section 14 – Senate Committees

A. The committees, as outlined in the ASG Code, shall consist of three (3) or more members from Senate and/or the general ASG membership.

B. Senators shall sign-up for membership in at least one (1) Senate standing committee by the fourth (4th) Senate meeting.

C. Absences from regularly scheduled committee meetings shall count as an absence from a Senate meeting except in circumstances approved by the chair of the committee. Proxies can attend committee meetings in place of a Senator; these absences shall only count as one-half (1/2) of an absence.

D. Each committee shall be guaranteed placement on the Senate agenda to speak on matters concerning the committee upon simple notification to the Chair of the Senate twenty-four (24) hours before any given Senate meeting.

E. Each committee shall be required to report to Senate on matters relevant to the committee at every general legislative session of the Senate.

F. If a committee receives referred legislation, the committee must make a recommendation to the Senate (or request more time for consideration) within two (2) Senate meetings of receiving legislation.

G. After hearing a committee’s recommendation, the Senate shall debate and vote on the legislation. Each committee must give a written majority report on the committee’s recommendation. If the committee’s recommendation was not unanimous, a written minority report must also be presented to the Senate.