



# COFFEE

## TIPS FOR YOUR OFFICE PANTRY



### USE REUSABLE CUPS

Remove disposable cups from your pantry. Provide mugs or encourage employees to bring their own.

### GOOD OPTION:

#### SINGLE-SERVING MACHINE WITH PLASTIC POD RECYCLING



→ Both Keurig and Flavia offer compost and recycling programs that collect used K-Cups and FreshPacks, compost the grounds, and recycle the exterior. Keurig's program is free; Flavia charges a fee.

### BETTER OPTIONS:

#### SINGLE-SERVING MACHINE WITH ALUMINUM POD RECYCLING

→ Nespresso offers a free capsule compost and recycling program and their capsules are made of aluminum, which is a fully recyclable material.

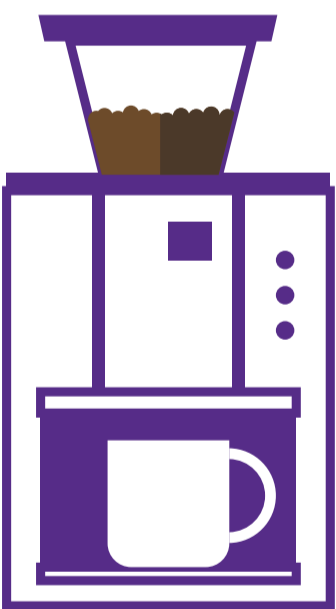
#### DRIP COFFEE MACHINE\*\*

\*\*Machines without a hot water reservoir are more efficient. Avoid overpreparing coffee that may go to waste.



### BEST OPTION:

#### BEAN-TO-CUP MACHINE



→ A bean-to-cup machine reduces waste by utilizing whole coffee beans over single-serving pods.

### BONUS:

#### COFFEE SHOPS OFFER 10¢ DISCOUNT

→ Many coffee shops, including Starbucks and Peet's offer a 10¢ discount if you fill up with your own reusable mug!

#### PURCHASE SUSTAINABLY-SOURCED COFFEE

Common certifications include:

