



WATER

TIPS FOR YOUR OFFICE PANTRY



DRINK TAP WATER

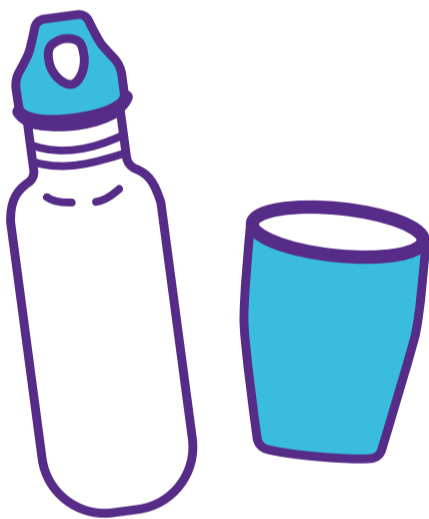
Tap water is always preferable to bottled water. Tap water is accessible, potable, and is less resource-intensive than water packaged in a plastic bottle.

IF YOU DON'T HAVE A TAP...

PLUMB IT IN.

- In the long-term, installing an in-line filter-cooler machine will be more cost-effective than continually purchasing bottled water.

USE REUSABLE CUPS



- **Remove disposable cups from your pantry.** Provide reusable glasses, cups, or bottles, or encourage employees to bring their own.

IF YOU DON'T HAVE A PANTRY...

- Choose a clear plastic or uncoated paper cup and provide a recycling bin for disposal.

