

THE RICHARD AVEDON FOUNDATION

451 West 54th Street, New York, NY 10019
212.581.5040 AvedonFoundation.org

INTERNSHIP OPPORTUNITY

The Richard Avedon Foundation is a private, non-profit, artist foundation dedicated to preserving the work of Richard Avedon. The Foundation is the caretaker of Avedon's archive, which includes: the negatives and contacts spanning his six-decade long career, his engraver's prints for publication, his edition and exhibition prints, as well as an abundance of letters, journals and tear-sheets that documented his entire career. This internship offers an invaluable opportunity for students to be involved with the work, formation and growth of this institution.

Interns will play an integral part in most major Foundation endeavors and, depending on level of experience, will assume varying degrees of responsibility. Interns will be involved in each of the following projects, with an emphasis on archiving:

The Archive Project

The Richard Avedon Archive Project is a unique opportunity to view the full body of Richard Avedon's work. Many of the negatives and prints that interns handle and catalog are unpublished and never viewed outside of the Foundation.

Interns are trained in proper print and negative handling procedures. They research Avedon's photographic sittings and scan in the choices from each sitting. Photoshop is used to import images and enter them into an art-specific database. The Foundation staff trains interns in all technical skills.

Interns will also assist in the research, organization, and digitization of archive documents and other material. This material plays an important role, as it is often used as supporting work for books, exhibitions, and other projects.

Rights and Reproduction

Our interns have the opportunity to help with the management of Richard Avedon's copyright and are involved in various elements of book and magazine reproduction. Interns research initial queries as well as provide reference scans of published work.

Galleries and Exhibitions

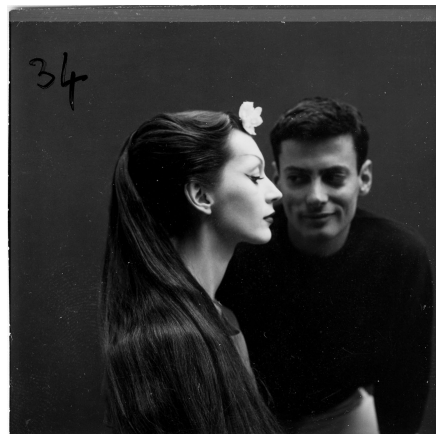
Interns may assist Foundation staff with all facets of gallery shows and exhibitions. Experience includes everything from initial concepts to curatorial concerns.

We ask that our interns be professional, reliable, discreet, detail orientated and able to work alone and as a team. A keen interest in photography is a requirement.

We prefer that our interns have gallery and museum experience and a basic understanding of Photoshop and FileMaker pro. This is not a requirement.

Spring interns should be able to make a part-time commitment of at least 2-3 days per week (9:30 am - 5:30 pm, M-F) at the Foundation's midtown-west Manhattan office. This internship is paid and will begin mid to late January.

Applications for Spring 2018 positions should be submitted by e-mail no later than December 15, 2017. Applications should include a cover letter stating your name, school, and a description of your interest in our internship program as well as a resume. Email: jennifer@avedonfoundation.org. The subject line should read: Archive Intern.



Richard Avedon with Dovima, 1955