

THE FRICK COLLECTION

1 EAST 70TH STREET • NEW YORK • NEW YORK 10021

Undergraduate/Graduate Center for the History of Collecting Internship

One Placement Available

Summer 2018

Background

The Frick Collection is an art museum with a collection of more than 1,100 works of art—dating from the thirteenth to the nineteenth century—displayed in the intimate surroundings of the former home of Henry Clay Frick. The residence, with its furnishings and works of art, has been open to the public since 1935. It is considered one of the world's most perfect museums; its sister research institution, the Frick Art Reference Library founded in 1920, is of equal distinction. The library is an internationally recognized research library that serves as one of the world's most complete resources for the study of Western art.

Internship

The intern will have the opportunity to experience how The Center for the History of Collecting's *Archives Directory for the History of Collecting in America* functions. The Directory is a database whose records identify and locate primary materials relating to American collectors of fine and decorative arts. Its records pertain not only to the collectors themselves, but also to dealers (both American and foreign) from whom they purchased works of art and to advisers/consultants who helped shape the collectors' taste in art. The Directory includes biographical information, identifies related individuals, positions collectors, their dealers, and consultants in history by decades of activity and geographic location. There is no stipend associated with this internship.

Eligibility

The Center for the History of Collecting Internship is open to a qualified undergraduate or graduate student in art history or another relevant field, including library sciences, digital humanities, and archival studies. Proficiency in Microsoft Excel and excellent research skills are required. Attention to detail is essential and a strong interest in the history of collecting in America is desirable. Foreign nationals must have eligibility to participate in unpaid internship placements in the U.S. Applicants are responsible for their own housing and travel arrangements. Academic credit may be arranged for interns at their schools' discretion.

Time Commitment

The internship generally spans eight weeks starting in June, with activities carried out Monday-Thursday between the hours of 10:00 a.m. and 4:00 p.m. Intern activities are generally carried out June-August.

Benefits of an Internship with The Frick Collection

The Center's intern will develop crucial skills for researching the history of collecting, art markets, provenance research, archival work, and gain knowledge of digital art history methodologies.

Additionally, The Frick Collection offers a beautiful and pleasant work setting and an excellent opportunity to appreciate some of the world's finest works of art. Unpaid interns at The Frick Collection, with activities carried out for at least two months, will be provided with two 30-day unlimited MetroCards at the beginning of their internship to help ease the concerns about living in NYC while participating in an unpaid internship. All interns of The Frick Collection may access free or discounted admission to most of New York's finest museums. Summer interns will attend a wide range of staff-led enrichment sessions, such as gallery talks by curators and conservators, visits to conservation studios, introductions to the resources of the Frick Art Reference Library, and behind-the-scenes tours of museums, galleries, and auction houses around New York City. The Frick provides employees, trainees, interns, and volunteers with a discount on Museum Shop purchases and a subsidized on-site staff dining service.

Application Process and Timeline:

Please note that applications to multiple departments at The Frick Collection are not accepted; please apply to only one department.

All Center for the History of Collecting Internship applications for Summer 2018 must be submitted no later than

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February 12, 2018. **Selected candidates will be contacted for interviews, and applicants will be notified by March 31, 2018.**

All internship applications must be submitted via e-mail to internships@frick.org, as follows:

Subject Line: “Center for the History of Collecting Internship – Summer 2018”

Submit PDF cover letter and resume.

Include the following in your cover letter:

- Your reasons for applying to the internship, including a statement describing how this internship would enhance your academic course of study
- Your preferred dates (to be discussed if selected for an interview)
- The names, professional affiliations, telephone numbers, and email addresses of two references, at least one of which must be academic
- Current GPA

No phone calls please.

Center for the History of Collecting Internships
internships@frick.org
The Frick Collection
1 East 70th Street
New York, NY 10021

For more information

Please visit our internships page at <http://www.frick.org/careers/internships>

Equal Employment Opportunity has been, and will continue to be, a fundamental principal at The Collection, where selection for employment/intern/ volunteer opportunities is based upon personal capabilities and qualifications without discrimination because of race, color, religion, sex, national origin, age, marital status, alienage or citizenship status, sexual orientation, disability, pregnancy, military status, creed, genetic predisposition or carrier status or any other protected characteristic as established by law. This policy applies to all terms and conditions of employment/internship/volunteerism, including, but not limited to, hiring/selection, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. This description shall not be construed as a contract of any sort for a specific period of employment/internship/volunteer placement.