

THE FRICK COLLECTION

1 EAST 70TH STREET • NEW YORK • NEW YORK 10021

Frick Art Reference Library: Conservation Internship

One Placement Available

Summer 2018

Background

The Frick Collection is an art museum with a collection of more than 1,100 works of art—dating from the thirteenth to the nineteenth century—displayed in the intimate surroundings of the former home of Henry Clay Frick. The residence, with its furnishings and works of art, has been open to the public since 1935. The Frick Art Reference Library is an internationally recognized research library that serves as one of the world's most complete resources for the study of Western art.

Internship

The Conservation Department of the Frick Art Reference Library is now accepting applications for Conservation Interns for summer 2018. Interns are accepted on a project-based basis in the Library's conservation lab. The internship provides practical real-world experience in a busy production oriented conservation lab working on a wide range of library materials. The work ranges from dry cleaning paper, adhesive removal, Japanese tissue repair and paper, cloth and leather binding repair. Some current projects include the repair and rehousing of exhibition catalogs, and the cleaning, humidification and repair of large blueprints. Depending on interest and skill level, the intern would assist with the preservation and treatment needs of these library and archival materials. There is no stipend associated with this internship.

Eligibility

FARL Conservation Internships are open to undergraduate and graduate students with relevant skills. Previous experience in a library or archives is preferred. Foreign nationals must have eligibility to participate in unpaid internship placements in the U.S. Applicants are responsible for their own housing and travel arrangements.

Time Commitment

Internships generally run any time from the beginning of June through the end of August for approximately 8 weeks, the actual beginning and ending dates being flexible. A commitment of 3 to 4 full days per week is preferred.

Benefits of an Internship with The Frick Collection

The Frick Collection offers a beautiful and pleasant work setting and an excellent opportunity to appreciate some of the world's finest works of art. Unpaid interns at The Frick Collection, with activities carried out for at least two months, will be provided with two 30-day unlimited MetroCards at the beginning of their internship to help ease the concerns about living in NYC while participating in an unpaid internship. All interns of The Frick Collection may access free or discounted admission to most of New York's finest museums. Summer interns will attend a wide range of staff-led enrichment sessions, such as gallery talks by curators and conservators, visits to conservation studios, introductions to the resources of the Frick Art Reference Library, and behind-the-scenes tours of museums, galleries, and auction houses around New York City. The Frick provides employees, trainees, interns, and volunteers with a discount on Museum Shop purchases and a subsidized on-site staff dining service.

Application Process and Timeline

Please note that applications to multiple departments at The Frick Collection are not accepted; please apply to only one department.

Applications for the Summer 2018 Conservation Lab must be submitted no later than March 16, 2018.

Selected candidates will be contacted for interviews, and applicants will be notified in April 2018.

All internship applications must be submitted via e-mail to Chief of Collections Preservation, at internships@frick.org, as follows:

- Email Subject Line: "Conservation Lab Internship, Conservation Department—Summer 2018"

THE FRICK COLLECTION

1 EAST 70TH STREET • NEW YORK • NEW YORK 10021

Submit PDF cover letter and resume.

Include the following in your cover letter:

- Your reasons for applying for the internship, including a statement describing how an internship would enhance your academic course of study
- Your preferred dates and hours of availability (to be discussed if selected for an interview)
- The names, professional affiliations, telephone numbers, and email addresses of two references, at least one of which must be academic
- Current GPA

No phone calls please.

FARL Conservation Department Internships
internships@frick.org
The Frick Collection
1 East 70th Street
New York, NY 10021

For more information

Please visit our internships page at <http://www.frick.org/careers/internships>

Equal Employment Opportunity has been, and will continue to be, a fundamental principal at The Collection, where selection for employment/intern/ volunteer opportunities is based upon personal capabilities and qualifications without discrimination because of race, color, religion, sex, national origin, age, marital status, alienage or citizenship status, sexual orientation, disability, pregnancy, military status, creed, genetic predisposition or carrier status or any other protected characteristic as established by law. This policy applies to all terms and conditions of employment/internship/volunteerism, including, but not limited to, hiring/selection, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. This description shall not be construed as a contract of any sort for a specific period of employment/internship/volunteer placement.