After logging in/creating a new account in SOLAA (Smithsonian Online Academic Appointment System), you will then see this screen, once on this screen, click on **Start Your Application**:



Once you click on **Start Your Application**, the screen below will appear. Then click the top drop down that says **Program Type** and select **Internship**.

Smithsonian SERIOUSLY AMAZING Sectors And Academic Appointments	Explore Opportunities Welcome, Miss Morra Kenne
I for Programs and Apply Now 😡	
search for Programs at	Instructions / General Requirements
	Program Type: Smithsonian offers Programs for Internships, Fellowships and Other Academic Appointments.
rogram type: All All All All All All All All All Al	Office/Museum/Research Center: Smithsonian offers Programs in various geographical locations an centers.
Cellowshird Other Academic Annointeen	Current Status: Some of the Programs were offered every year during particular seasons and can or apply during that time.
Vogram Status: Currently Active	Note: Can't find the program you are looking for at a Museum or Research Center? Centralized programs (make placements across the institution) are found under the offices (Office Fellowships, Smithstorian Affaliations and the semithstorian Center for Certaining and Optical Access) that manage the programs. For example the Smithstorian Institution Fellowship Program is found tracted for a for fellowship.
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Then, once you have selected **Internship** as your **Program Type**, you will go to the third drop down named **Office/Museum/Research Center**, you will then click on it and find **National Museum of American History**.

SERIOUSLY AN	and Apply No			Welcome, Miss Moira Kenne			
Search for Proc	irams 🕹		Instructions / General Requirements				
	rograms 🗸		Program Type: Smithsonian offers Programs for Internships, Fellowships and Other Academic				
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		National Museum of Natural History					
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After selecting **National Museum of American History**, you will see this screen. Once you are on the screen you will want to find the internship that says **NMAH Special Events Internship (External Affairs) Program** and click the green button that says **Apply Now**.

Jearch for Pr	ogranis 🔻				interesting / General Rec				
Program Type: Internship   Program Name:				Program Type: Smithsonia Appointments.	Program Type: Smithsonian offers Programs for Internships, Fellowships and Other Academic Appointments.				
				Office/Museum/Research Center: Smithsonian offers Programs in various geographical locations and centers.					
Office/Museum/Research Center: National Museum of American History		•	Current Status: Some of the Programs were offered every year during particular seasons and can apply during that time.						
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Once you click **Apply Now**, this screen will pop up and you will begin filling out all your information. <u>Please note the deadline for each application.</u>

	For more information about the program, please visit: Website						
✓ Special Instructions							
Deadlines Spring - October 15 Summer - Mar	ch 1 Fall - July 1						
How did you find out about this Program:	Select		<ul> <li>If Others, Please specify:</li> </ul>	Enter details here			
Year of Program Competition (if applicable) or Year of your desired start date:	"Cucle: Belect V Wear, Belect V						
Personal Information							
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Additional Phone Number 1:			Fax Number:				
Additional Phone Number 7:			Additional Email:				
The information provided in this section is not	part of the selection process and will be used for st	tatistical purps	oses only. Your voluntary responses w	Il have no effect on your co	onsideration.		
Do you consider yourself to have a disability?	O Yes O No		Description of Disability:	Describe			
Race(s):	Native Hawailan or Other Pacific Islander	Black or Af	rican American 🔲 American Indian	or Alaska native 🔲 White	Asian		
Ethnicity:	O Hispanic O Non-Hispanic						
Other: Additional Minority Information:	Additional information						

Once finished with your **Personal Info** you will continue onto **Current Affiliation, Academic History, Program Choices, Materials, References, and then Questions.** \*Throughout your application, make sure to save all your work. In addition, you can complete parts of the application at a time, can complete save it and come back later.



The final part of the application is to click on the word **Submit.** Once you click **Submit,** you are all done! Good Luck!