



**Fall 2018 Collections Processing Internship:
Conservation Assessment Survey Team**

The National Air and Space Museum's Conservation Assessment Survey Team is working on a multi-year project to assess the condition of small and medium sized artifacts currently housed at the Paul E. Garber Facility in Suitland, Maryland. This is in preparation for the move of these artifacts to new storage space at the National Air and Space Museum's Steven F. Udvar-Hazy Center in Chantilly, Virginia. The intern will have the opportunity of participating in the project to learn about condition assessments and material identification as well as gaining an overview of the Garber move project.

The intern will learn about all aspects of collections management including: condition reporting, correct artifact handling, creation and design of interior and exterior storage mounts, creation of handling trays, updating information in The Museum System (TMS), and assisting with the review of registration data as it impacts the survey team.

Major or Academic Background: Applicants should be currently enrolled in or recently graduated from a Master's program in Museum Studies or a related subject, such as conservation.

Additional Skills: Artifact handling, awareness of collections management database systems, ability to work well in a team environment and independently, knowledge and skills in creating interior and exterior storage mounts, and familiarity with power tools.

Location: Paul E. Garber Facility in Suitland, Maryland

When: Fall 2018. This is an 18-week/five month internship. Starting in September and ending in January, with dates subject to intern availability.

Hours: This is a full-time (40 hours per week) internship.

Stipend: The intern will receive a stipend of \$10,000 for the 18-week internship.

Application Deadline: Wednesday, August 8.

How to Apply:

You must apply through the Smithsonian Online Academic Appointment (SOLAA) system:

- Create an account at <https://solaa.si.edu>
- Add a new application
- Select "National Air and Space Museum" under Office/Museum/Research Center.
- Select National Air and Space Museum Academic Year Internship program.
- On Program Choices page, select "Collections Processing – Conservation Assessment Survey"
- Fill out application and submit

Complete applications must include a resume and statement of purpose detailing why you are a good fit for this internship and how it will help advance your academic and/or career goals.

If you have any questions about this opportunity or the application process, please email NASMInternships@si.edu.