

## NYU PeopleSync: Student Job Matrix

INSTRUCTIONS: Use the information below to determine the correct data to enter in PeopleSync for different student job types.

**NOTE: Highlighted fields are school or campus-specific**

|    | Student Job                        | Description  | Undergraduate / Graduate                   | Job Profile                               | Job Family                | Job Family Group | Pool Job  | Pay Group       | Staffing Model | Employee Type | Time Type | Compensation | Activity   |
|----|------------------------------------|--|--|---|---------------------------|------------------|---|-----------------|----------------|---------------|-----------|--------------|--|
| 1  | <b>Federal Work Study</b>          | Hourly casual student with Federal Work Study award  | Undergraduate/Graduate (Not GSOC Eligible) | STNT01 - Student (Federal Work Study)     | Work Study                | NYU - Student    | Student Pool, STNT01 - Student (Federal Work Study) | USA Biweekly    | Job Management | Fixed Term    | Part Time | Hourly       | N/A  |
| 2  | <b>America Reads</b>               | Fed Work Study funded literacy tutoring. Managed and appointed only by Office of Civic Engagement  | Undergraduate                              | STNT02 - Student (America Reads)          | Work Study                | NYU - Student    | Student Pool, STNT01 - Student (Federal Work Study) | USA Biweekly    | Job Management | Fixed Term    | Part Time | Hourly       | N/A  |
| 3  | <b>Non-Work Study</b>              | Hourly casual student  | Undergraduate/Graduate (Not GSOC Eligible) | STNT03 - Student (Non-Work Study)         | Non-Work Study            | NYU - Student    | Student Pool, STNT03 - Student (Non-Work Study)     | USA Biweekly    | Job Management | Fixed Term    | Part Time | Hourly       | N/A  |
| 4  | <b>Graduate Federal Work Study</b> | Hourly casual student with Federal Work Study award  | Graduate                                   | STNT05 - Graduate Employee FWS Hourly     | Work Study                | NYU - Student    | Student Pool, STNT04 - Graduate Employee Pool Job   | USA Biweekly    | Job Management | Fixed Term    | Part Time | Hourly       | N/A  |
| 5  | <b>Graduate Non-Work Study</b>     | Hourly casual student  | Graduate                                   | STNT06 - Graduate Employee Non-FWS Hourly | Non-Work Study            | NYU - Student    | Student Pool, STNT04 - Graduate Employee Pool Job   | USA Biweekly    | Job Management | Fixed Term    | Part Time | Hourly       | N/A  |
| 6  | <b>Adjunct</b>                     | GSOC eligible. Teaching activity only - lecture, lab, seminar, workshop, recitation, clinic, etc. No H or X duties permitted                                   | Graduate                                   | STNT07 - Graduate Employee Adjunct        | Adjunct Faculty           | NYU - Academic   | Student Pool, STNT04 - Graduate Employee Pool Job   | USA SM Employee | Job Management | Fixed Term    | Part Time | Activity Pay | Adjunct Course (H and X activities not permitted)      |
| 7  | <b>Graduate Assistant</b>          | Related to students' field or discipline of degree study; primarily focused on the development and exercise of a variety of professional and technical skills. | Graduate                                   | 017044 - Graduate Assistant               | Student Related Positions | NYU - Academic   | N/A   | USA SM Student  | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay                              |
| 8  | <b>Research Assistant</b>          | Related to students' field or discipline of degree study; primarily focused on the development and exercise of a variety of research-related skills.           | Graduate                                   | 017050 - Research Assistant               | Student Related Positions | NYU - Academic   | N/A   | USA SM Student  | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay                              |
| 9  | <b>Teaching Assistant</b>          | Related to students' field or discipline of degree study; primarily focused on the development and exercise of teaching skills.                                | Graduate                                   | 007027 - Teaching Assistant               | Student Related Positions | NYU - Academic   | N/A   | USA SM Student  | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay                              |
| 10 | <b>Dental Resident</b>             | School of Dentistry use only   | Graduate                                   | 017054 - Dental Resident                  | Student Related Positions | NYU - Academic   | N/A   | USA SM Student  | Job Management | Fixed Term    | Part Time | Activity Pay | RDP - Dental Resident Pay<br>RST - Regular Student Pay |
| 11 | <b>Graduate Fellow</b>             | Stern Only - generally uncompensated. Work in administrative offices. Assist the office in carrying out its administrative and clerical functions.             | Graduate                                   | 017037 - Graduate Fellow                  | Student Related Positions | NYU - Academic   | N/A   | USA SM Student  | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay                              |

|    | Student Job                                     | Description  | Undergraduate / Graduate | Job Profile  | Job Family                | Job Family Group | Pool Job                              | Pay Group      | Staffing Model | Employee Type | Time Type | Compensation | Activity                  |
|----|---|--|--------------------------|--|---------------------------|------------------|---------------------------------------|----------------|----------------|---------------|-----------|--------------|---------------------------|
| 12 | <b>Teaching Fellow</b>                          | Stern Only - generally uncompensated. Work in academic areas. Assist professors with class preparation, office hours, etc. Other specific responsibilities are at the discretion of the professor. Also may do incidental grading or tutoring. | Graduate                 | 017038 - Teaching Fellow                                 | Student Related Positions | NYU - Academic   | N/A                                   | USA SM Student | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay |
| 13 | <b>Course Assistant</b>                         | Support Faculty with a class. May include some grading but only incidental, not primarily grading.   | Graduate                 | 017051 - Course Assistant                                | Student Related Positions | NYU - Academic   | N/A                                   | USA SM Student | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay |
| 14 | <b>Student Tutor Non-HEOP</b>                   | Tutor except HEOP tutor  | Undergraduate/Graduate   | 018045 - Student Tutor Non-HEOP                          | Student Related Positions | NYU - Academic   | N/A                                   | USA SM Student | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay |
| 15 | <b>Student Athletics Coach</b>                  | Athletics coaching   | Undergraduate/Graduate   | 018048 - Student Athletics Coach                         | Student Related Positions | NYU - Academic   | N/A                                   | USA SM Student | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay |
| 16 | <b>Student Reader</b>                           | Reading and assessing documents submitted to the University - typically student application essays.  | Undergraduate/Graduate   | 018049 - Student Reader                                  | Student Related Positions | NYU - Academic   | N/A                                   | USA SM Student | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay |
| 17 | <b>Public Interest Law Center Intern (PILC)</b> | Law School Use Only  | Undergraduate/Graduate   | 018051 - Public Interest Law Center Intern (NYU Student) | Student Related Positions | NYU - Academic   | N/A                                   | USA SM Student | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay |
| 18 | <b>Grader</b>                                   | Assist Faculty with grading  | Undergraduate/Graduate   | 018057 - Grader  | Student Related Positions | NYU - Academic   | N/A                                   | USA SM Student | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay |
| 19 | <b>Student Laboratory Assistant</b>             | Lab assistance   | Undergraduate/Graduate   | 018058 - Student Laboratory Assistant                    | Student Related Positions | NYU - Academic   | N/A                                   | USA SM Student | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay |
| 20 | <b>Accompanist</b>                              | Accompanist  | Undergraduate/Graduate   | 018061 - Accompanist                                     | Student Related Positions | NYU - Academic   | N/A                                   | USA SM Student | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay |
| 21 | <b>Assistantship</b>                            | Abu Dhabi use only   | Undergraduate/Graduate   | AD0220 - Assistantship                                   | Student Related Positions | NYU - Academic   | N/A                                   | USA SM Student | Job Management | Fixed Term    | Part Time | Activity Pay | RST - Regular Student Pay |
| 22 | <b>Student Stipend</b>                          | Non-service scholarship/fellowship award (financial aid)   | Undergraduate/Graduate   | STPND - Student Stipend                                  | Student Stipend           |                  | Stipend Pool, STPND - Student Stipend | USA SM Student | Job Management | Fixed Term    | Part Time | Stipend      | N/A                       |